



# NEW STUDENT RESOURCE GUIDE 2020



LOYOLA UNIVERSITY NEW ORLEANS



Student Life and Ministry  
Loyola University New Orleans

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# Jesuit Mission & Identity

## History, Jesuit Values, and More

### THE JESUITS

The Society of Jesus was founded in 1540 by a Spaniard, Ignatius of Loyola. The religious organization of Roman Catholic priests and brothers, whose members are known as the Jesuits, numbers almost 20,000. They live and work in 113 countries. There are approximately 3,200 American Jesuits involved in education, parishes, spirituality centers, social ministries, and international works ranging from biblical studies to refugee services. Some 4,000 Jesuits and 74,000 of their colleagues provide education in 546 countries in an astonishing variety of types and levels, including 356 high schools and 186 higher education institutions. In the United States, Jesuits work with at-risk students in grade schools and serve 47 high schools, 28 colleges and universities and two graduate schools of theology.

### A JESUIT UNIVERSITY IS A CATHOLIC UNIVERSITY...

- As such it is a learning community where women and men of different traditions foster the search for meaning and the continuing **dialogue between faith and culture**.
- **Christian in inspiration** and grounded in institutional fidelity to the Christian message as transmitted by Catholic teaching.
- Faithful to centuries old intellectual tradition that asserts the intrinsic value of human reason and which maintains that **faith and intellect illuminate each other**.
- Pledged to academic freedom and freedom of conscience within a framework of moral values, ethical behavior, civility and mutual respect – respect by the individual for the Catholic identity of the institution and by the institution for the **freedom of conscience** and religious liberty of the individual.
- Committed to **integrating faith with life**, to examining the moral and ethical implications present in each discipline and to viewing religious experience and religious questions as integral to the understanding of human existence and culture.

### A JESUIT UNIVERSITY IS...

- based on St. Ignatius Loyola's vision of the fundamental goodness of the world, the belief that **God can be encountered in all things**, that faith and reason illuminate each other and that human activity is a creative partnership with God.
- enriched by a **diversity of ideas, cultures and religious commitments** and marked by a reverence for each individual.
- distinguished by its teaching and research and by humanism that **cultivates the mind, develops the imagination and enlarges the spirit**.
- characterized by analytical thinking, commitment to justice and humane values, ethical decision making and effective **action for the common good**.
- Identified by a spirit that seeks to rise above the ordinary and reach toward endless possibilities: to **excel in learning, to live more fully** and generously and to take **leadership in building a better world**.

**Places Most Sought**

- Academic Resource Center  
405 Monroe Hall
- Admissions  
Undergraduate and Graduate  
Thomas Hall
- College of Law  
1st Floor, College of Law
- Alumni Relations  
3rd Floor, 311 Greenville Hall
- Audition Room  
2nd Floor, Danna Student Center
- Beggs Center  
2nd Floor, Monroe Library
- Bookstore  
1st Floor, Danna Student Center
- Bursar's Office  
Thomas Hall
- Central Receiving  
125 Monroe Hall
- Claiborne Rooms  
1st Floor, Danna Student Center
- College of Business  
Dean's Office, 301 Miller Hall
- College of Humanities  
and Natural Sciences  
Dean's Office, 202 Bobet Hall
- College of Law  
College of Law, Broadway Campus
- College of Music and Fine Arts  
Dean's Office,  
165 Comm./Music Complex
- College of Social Sciences  
Dean's Office, 210 Stallings Hall
- Counseling Services Center  
213 Danna Student Center

- Career Services Center  
213 Danna Student Center
- Disability Services  
405 Monroe Hall
- Financial Aid Office  
Thomas Hall
- Human Resources Office  
102 Mercy Hall
- Ignatius Chapel  
1st Floor, Bobet Hall
- International Student Affairs Office  
3rd Floor, 308 B Mercy Hall
- Lower Depths Theater  
1st Floor, Comm./Music Complex
- Marketing and Communications  
1st Floor, Greenville Hall
- Public Affairs  
2nd Floor, Greenville Hall
- Maroon Office  
328 Comm./Music Complex
- Marquette Theater  
2nd Floor, Marquette Hall
- Nunemaker Auditorium  
3rd Floor, Monroe Hall
- Octavia Rooms  
2nd Floor, Danna Student Center
- Service Learning  
113 Bobet Hall

- Orleans Room  
1st Floor, Danna Student Center
- President's Office  
221 Marquette Hall
- Purchasing  
117 Monroe Hall
- Ross Foreign Language Lab  
114 Bobet Hall
- Roussel Performance Hall  
2nd Floor, Comm./Music Complex
- School of Mass Communication  
Director's Office,  
332 Comm./Music Complex
- School of Nursing  
Chair's Office, 119 Stallings Hall
- St. Charles Room  
1st Floor, Danna Student Center
- Senior Common Room  
2nd Floor, Danna Student Center
- Student Finance  
Thomas Hall
- Student Affairs  
205 Danna Student Center

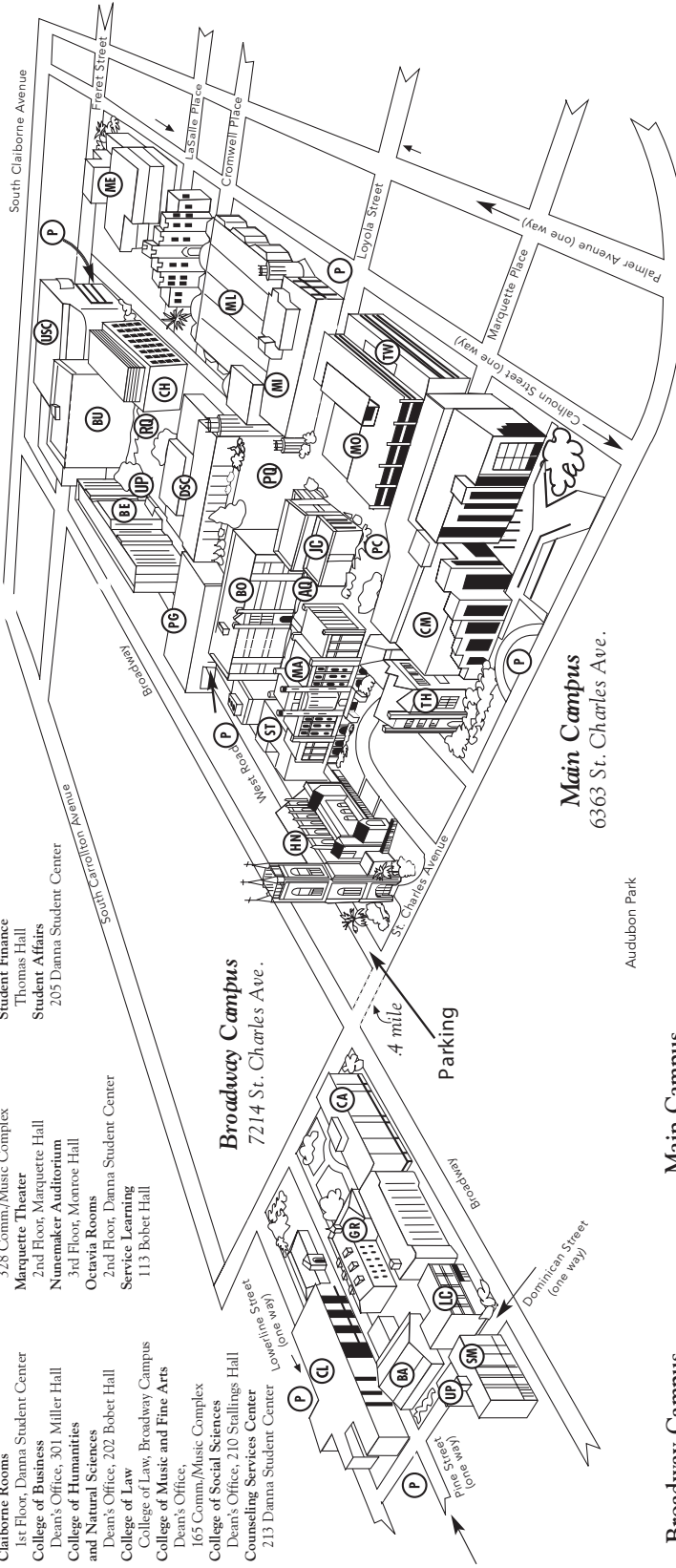
- Student Health Center  
Lower Level, Danna Student Center
- Student Government Association  
Lower Level, Danna Student Center
- Student Records  
Thomas Hall
- University Ministry  
104 Bobet Hall and  
Broadway Activities Center
- University Police  
1st Floor, Biever Hall,  
and in St. Mary's Hall
- Whelan Children's Center  
101 Mercy Hall
- Writing Across the Curriculum  
100 Bobet Hall
- Women's Resource Center  
103 Mercy Hall

**DRIVING TO CAMPUS**

**FROM I-10 WEST TRAVELING EAST** Follow the signs toward the Central Business District. As you enter the downtown area, follow the signs that merge to Hwy. 90 Business/West Bank. After merge onto Hwy. 90, get in the right hand lane and exit at St. Charles Avenue/Carondelet Street (do not cross the bridge). At the second traffic light, make a right onto St. Charles Avenue. Follow St. Charles Avenue for four miles. Loyola's main campus is on the right at 6363 St. Charles Avenue.

**FROM I-10 EAST TRAVELING WEST** As you enter the downtown area, follow the signs to Hwy. 90 Business/West Bank. Exit at St. Charles Avenue/Carondelet Street (do not cross the bridge). At the second traffic light, make a right onto St. Charles Avenue. Follow St. Charles Avenue for four miles. Loyola's main campus is on the right at 6363 St. Charles Avenue. The Broadway Campus is located on the left at 7214 St. Charles Avenue.

Interstate 10  
From the West  
(Carrollton Exit)



**Broadway Campus**

- BA Broadway Activities Center (Pine St. entrance)
- CA Cabra Hall (Pine St./Quad entrance)
- CL College of Law (Pine St. entrance/center left)
- GR Greenville Hall (near entrance)
- LC Law Clinic/Center for Social Justice
- SM St. Mary's Hall/Visual Arts (Dominican St. main entrance)
- UP University Police Office in St. Mary's Hall (Dominican St. main entrance)

**Main Campus**

- AQ Academic Quad
- BE Biever Hall (main entrance/front)
- BO Bobet Hall (main entrance/both sides)
- BU Budding Hall (main entrance/front)
- CH Carrollton Hall (front entrance)
- CM Communications/Music Complex (main entrance/both sides)
- DSC Danna Student Center (main entrance/Peace Quad)
- HN Holy Name of Jesus Church (West Road entrance)
- JC Tom Benson Jesuit Center

- MA Marquette Hall (main entrance/both sides)
- ME Mercy Hall (main entrance parking lot)
- MI Miller Hall (main entrance Loyola St.)
- ML Monroe Library (main entrance)
- MO Monroe Hall (main entrance off Palm Court)
- PC Palm Court
- PG West Road Parking Garage (parking)
- PQ Peace Quad
- RQ Residential Quad
- ST Stallings Hall (Holy Name Church side entrance)
- TH Thomas Hall (horseshoe entrance under arcade)
- TW Twomey Center for Peace Through Justice
- UP University Police (main entrance/front)
- USC University Sports Complex/ Freret Street Parking Garage (main entrance/residential hall side)

# Campus Departments

## Locations & Contact Information

### ADMISSIONS

Thomas Hall, First Floor | Phone: (504) 865-3240  
Email: [admit@loyno.edu](mailto:admit@loyno.edu) Website: [apply.loyno.edu](http://apply.loyno.edu)  
Applications, Campus Tours

### BOOKSTORE

Danna Student Center, First Floor Phone: (504) 865-3262 | Fax: (504) 865-2888  
Email: [loyolano@bkstr.com](mailto:loyolano@bkstr.com) Website: [loyno.bncollege.com](http://loyno.bncollege.com)  
Textbooks, Textbook Rental Program, Apparel, Gifts and Supplies

### BURSAR'S OFFICE

Thomas Hall, Room 206 | Phone: (504) 865-2388 | Fax: (504) 865-3661  
Email: [bursar@loyno.edu](mailto:bursar@loyno.edu) Website: [finance.loyno.edu/bursar/](http://finance.loyno.edu/bursar/)  
Tuition Payments, Processing Outside Scholarships and Loan Checks, Deposits for Express Debit Card

### CAREER DEVELOPMENT CENTER

Monroe Library, Room 229 | Phone: (504) 865-3860 | Fax: (504) 865-2382  
Email: [career@loyno.edu](mailto:career@loyno.edu) Website: <http://success.loyno.edu/careers>  
Career Development Resources, Job Postings, Career Fairs, Professional Development Events

### CENTER FOR INTERNATIONAL EDUCATION

Mercy Hall, Room 301 | Phone: (504) 864-7550 | Fax: (504) 864-7548  
Email: [cie@loyno.edu](mailto:cie@loyno.edu) Website: [loyno.edu/cie/](http://loyno.edu/cie/)  
Study Abroad, Immigration and VISA Assistance, Support for International Students

### COLLEGE OF ARTS AND SCIENCES

Bobet Hall, Room 202 | Phone: (504) 865-3244 | Fax: (504) 865-2059  
Website: <http://cas.loyno.edu>  
Arts and Sciences Degree Programs, Writing Across the Curriculum, Language Lab, Math Lab

### COLLEGE OF BUSINESS

Miller Hall, Room 301 | Phone: (504) 864-7944 | Fax: (504) 864-7970  
Website: <http://business.loyno.edu/>  
Business Degree Programs, Portfolio Program, Executive Mentor Program, Loyola Executive Magazine

### COLLEGE OF MUSIC AND MEDIA

Communications/Music Complex, Room 165 | Phone: (504) 865-3037 | Fax: (504) 865-2852  
Website: <http://cmm.loyno.edu/>  
Music and Fine Arts Degree Programs, Montage Performance Series, Diboll Art Gallery, Preparatory Arts Programs, Ensembles, Media Programming, Visual Communication

### FINANCIAL AID AND SCHOLARSHIPS

Thomas Hall, Room 410 | Phone: (504) 865-3231 | Fax: (504) 865-3233  
Email: [finaid@loyno.edu](mailto:finaid@loyno.edu) Website: [loyno.edu/financialaid/](http://loyno.edu/financialaid/)  
Financial Aid, Loans, Grants, Scholarships, Financial Aid Counselors

# Campus Departments

## Locations & Contact Information

### **INFORMATION TECHNOLOGY HELP DESK**

Monroe Library, Room 219 | Phone: (504) 865-2255 | Fax: (504) 865-2021  
 Email: [helpdesk@loyno.edu](mailto:helpdesk@loyno.edu) Website: [academicaffairs.loyno.edu/infotech/](http://academicaffairs.loyno.edu/infotech/)  
 Help Desk, On-Campus Computer Systems Assistance, Technical Support

### **INTERCOLLEGIATE ATHLETICS**

University Sports Complex | Phone: (504) 864-7225 | Fax: (504) 864-7380  
 Website: [loyolawolfpack.com](http://loyolawolfpack.com)  
 Basketball, Golf, Tennis, Cross-Country, Track, Volleyball, Swimming, Cheer & Dance

### **LOYOLA DINING SERVICES BY SODEXO**

Danna Student Center, First Floor | Phone: 504-865-2445 | Fax: 504-865-2580  
 Website: [www.loyno.edu/dining](http://www.loyno.edu/dining)  
 Resident Dining, Food Court, Catering Menus, Dining Hours

### **LOYOLA UNIVERSITY POLICE DEPARTMENT (LUPD)**

Biever Hall, First Floor | Phone: (504) 865-3434 | Fax: (504) 865-3454  
 Email: [police@loyno.edu](mailto:police@loyno.edu) Website: [finance.loyno.edu/police](http://finance.loyno.edu/police)  
 Crime Prevention Programs, Blue Light Emergency Phones, Parking Services, Bicycle Safety, Safety Escorts, Lost & Found Repository, Emergency Medical Assistance, Self Defense Training

### **MONROE LIBRARY**

Monroe Library | Phone: (504) 864-7111  
 Email: [libref@loyno.edu](mailto:libref@loyno.edu) Website: <http://library.loyno.edu/>  
 Books, Access to your library liason, 24/7 online chat reference, access to ebooks, journals, music, Special Collections & Archives, Media Services, and technology.

### **OFFICE FOR ACCESSIBLE EDUCATION**

Monroe Library, Room 229 | Phone: (504) 865-2990 | Fax: (504) 865-3543  
 Email: [oe@loyno.edu](mailto:oe@loyno.edu) Website: <http://success.loyno.edu/accessible-education>  
 Disability services and accommodations

### **OFFICE OF DIVERSITY AND INCLUSION**

Bobet Hall, Room 110A | Phone: (504) 865-3206  
 Email: [diversity@loyno.edu](mailto:diversity@loyno.edu) | Website: [diversity.loyno.edu](http://diversity.loyno.edu)  
 Programming, Training, Advocacy

### **OFFICE FOR WRITING & LEARNING SERVICES (OWLS)**

Monroe Library, Room 229 | Phone: (504) 865-2990  
 Email: [success@loyno.edu](mailto:success@loyno.edu) | Website: [success.loyno.edu](http://success.loyno.edu)  
 Tutoring in math, science, writing, languages, business, and more!

### **PAN-AMERICAN LIFE STUDENT SUCCESS CENTER**

Monroe Library, Room 229 | Phone: (504) 865-2297 | Fax: (504) 865-2990  
 Email: [success@loyno.edu](mailto:success@loyno.edu) | Website: [success.loyno.edu](http://success.loyno.edu)  
 Tutoring, Study Groups, Advising, Success Coaching

# Campus Departments

## Locations & Contact Information

### **PARKING SERVICES**

Biever Hall, First Floor | Phone: (504) 865-3000 | Fax: (504) 865-3752  
 Email: [parking@loyno.edu](mailto:parking@loyno.edu) Website: [finance.loyno.edu/police/parking-services](http://finance.loyno.edu/police/parking-services)  
 Parking Permits, Vehicle Registration, Guest Parking, Traffic Citations

### **POST OFFICE**

Danna Student Center, First Floor | Phone: (504) 865-2130  
 Website: [finance.loyno.edu/post-office](http://finance.loyno.edu/post-office)  
 Full-Service USPS Post Office, Stamps, Priority, Express, and International Mailing Products

### **RESIDENTIAL LIFE**

Biever Hall, First Floor | Phone: (504) 865-2445 | Fax: (504) 865-2580  
 Email: [reslife@loyno.edu](mailto:reslife@loyno.edu) Website: [studentaffairs.loyno.edu/residential-life](http://studentaffairs.loyno.edu/residential-life)  
 Residence Halls, Meal Plans, Themed Living Communities, Roommates, Packages, Transportation

### **STUDENT AFFAIRS**

Danna Student Center, Second Floor | Phone: (504) 865-3030 | Fax: (504) 865-3025  
 Website: [studentaffairs.loyno.edu/](http://studentaffairs.loyno.edu/)  
 Athletics and Wellness, Counseling and Student Health, Residential Life and Dining, Student Conduct, Student Life & Ministry, Office of Accessible Education

### **STUDENT FINANCIAL SERVICES**

Thomas Hall, Room 202 | Phone: (504) 865-3333  
 Email: [sfscenter@loyno.edu](mailto:sfscenter@loyno.edu) | Website: [sfs.loyno.edu/](http://sfs.loyno.edu/)  
 Tuition and Fees, Student Billing, Payment Plans, Refunds

### **STUDENT HEALTH CENTER**

Danna Student Center, Lower Level | Phone: (504) 865-3326 | Fax: (504) 865-2393  
 Email: [studenthealth@loyno.edu](mailto:studenthealth@loyno.edu) | Website: [studentaffairs.loyno.edu/health](http://studentaffairs.loyno.edu/health)  
 Immunizations, Well Woman Exams, Treatment of Common Health Problems, Health Education Programming, Referral Service to Area Specialists and Urgent Care

### **STUDENT LIFE & MINISTRY**

Danna Student Center, Lower Level | Phone: (504) 865-3622 |  
 Fax: (504) 865-3612 | Text: (504) 226-8244  
 Website: <https://www.loyno.edu/campus-life/student-life-ministry>  
 Student Organizations, Student Government Association, Leadership Programs, Campus Activities, Intramurals, Club Sports, Fraternity/ Sorority Life, New Student Orientation, Event Reservations for Danna Student Center, University Ministry, Retreats, Christian Life Communities, Ignacio Volunteers, Loyola University Community Action Plan (LUCAP)

### **STUDENT RECORDS**

Thomas Hall, Room 204 | Phone: (504) 864-3237 | Fax: (504) 864-2110  
 Email: [sturec@loyno.edu](mailto:sturec@loyno.edu) Website: [academicaffairs.loyno.edu/records](http://academicaffairs.loyno.edu/records)  
 Academic Calendar, Registration, Transcripts, Commencement, Summer Sessions

### **STUDENT CONDUCT/TITLE IX**

Danna Student Center, 2nd Floor, Room 205 | Phone: (504) 864-7151  
 Student Conduct Website: <https://studentaffairs.loyno.edu/student-conduct>  
 Title IX Website: <http://titleix.loyno.edu/>  
 Student Conduct, Title IX

# Campus Departments

## Locations & Contact Information

### **STUDY ABROAD**

Mercy Hall, Room 301 | Phone: (504) 864-7550 | Fax: (504) 864-7548

Email: [cie@loyno.edu](mailto:cie@loyno.edu) Website: <https://studyabroad.loyno.edu/>

Study Abroad Assistance, Immigration Assistance, and Assistance for International Students

### **UNIVERSITY COUNSELING CENTER**

Danna Student Center, Second Floor, Room 208 | Phone: (504) 865-3835 | Fax: (504) 865-2382

Email: [counsel@loyno.edu](mailto:counsel@loyno.edu) Website: <https://studentaffairs.loyno.edu/counseling>

Free Professional Counseling Services, Psychiatric Services, Outreach

### **UNIVERSITY HONORS PROGRAM**

Monroe Library, Room 112 | Phone: (504) 865-7331 | Fax: (504) 865-7275

Email: [honors@loyno.edu](mailto:honors@loyno.edu) Website: [academicaffairs.loyno.edu/honors](http://academicaffairs.loyno.edu/honors)

Honors Program Information, Honors Themed Living Community

### **UNIVERSITY SPORTS COMPLEX**

Freret Parking Garage, Fifth Floor | Phone: (504) 864-7364

Court Reservations: (504) 864-7787

Website: <https://studentaffairs.loyno.edu/athletics/university-sports-complex/membership>

Basketball Courts, Athletics Home Court, Swimming Pool, Weight Room, Cardio Equipment, Fitness Classes, Facility Reservations

### **WOMEN'S RESOURCE CENTER**

Marquette Hall, Room 315 & 318 | Phone: (504) 865-3083 | Fax: (504) 864-3165

Website: [loyno.edu/womenscenter](http://loyno.edu/womenscenter)

Book Group, Breast Cancer Walk, Brown Bag Lunches, Love Your Body Week, Take Back the Night



# Loyola Technology

## The Essentials

### SINGLE SIGN ON (SSO)

#### Loyola Online System

The Single Sign On portal will allow access to multiple campus systems (LORA, Canvas, and more) through a single login.

1. Open a browser and go to [sso.loyno.edu](https://sso.loyno.edu)
2. Type in your username in the login box on the right side of the window. Your username is everything before the @ symbol of your email address. [XXXX]@my.loyno.edu
3. Type in your password. By default, your password is the first two characters of your first name, followed by the last four digits of your social security number. Ex. aaXXXX
4. A new window will pop up asking you to type your password a second time.
5. The system will then send you into account recovery settings.
6. Once recovery settings are complete, click on “My Applications” at the lower right of the page.
7. You will be asked to save your settings. Click “yes”
8. You will then see a window with icons of the applications available in the SSO environment.
9. Important: When on a public or lab computer, please remember to logout of the SSO when you are done.

For help with the SSO, please contact our help desk at [helpdesk@loyno.edu](mailto:helpdesk@loyno.edu) or (504) 865-2255.

### LORA

#### Loyola Online Records Access

LORA is used to access class schedules, to register for classes, view bill and pay tuition, view financial aid, view your grades, and view housing and meal plans.

1. Sign into the SSO, then click on the LORA for Students icon.

LORA will ask you one time for a pin number. Use the same password as you did for the SSO. Once in, LORA should not request entry of your pin again.

For LORA issues, please contact Student Records at [sturec@loyno.edu](mailto:sturec@loyno.edu) or (504) 865-3237.

### CANVAS

#### Your Hub for Academic Information

Canvas is used to access information and announcements for classes, course readings, documents, viewing grades as well as posting assignments and tests. Canvas is a system that will be implemented August of 2020 and will replace our current Blackboard system.

1. You will need to login to the SSO, as stated above, then click on the Canvas icon.

For help with Canvas, use one of these three options:

- Use the help button in the upper left corner of Canvas,
- Contact the Learning Commons in the Monroe Library at (504) 864-7111.
- Call Canvas Support at (866) 932-6945
- Access the Canvas Student Guide at <https://community.canvaslms.com/docs/DOC-10701-canvas-student-guide-table-of-contents>

### HOWLCONNECT

#### Your Guide to Campus Life

HowlConnect is Loyola’s student engagement platform that connects students to meaningful opportunities. On this site, you can view events taking place on and off campus, a list of active student organizations, and track your involvement.

1. To connect to HowlConnect you must first login to the SSO.
2. Once into the SSO, click on the HowlConnect icon.  
If you need assistance with the HowlConnect Application please

contact Student Life and Ministry at [getinvolved@loyno.edu](mailto:getinvolved@loyno.edu) or (504) 865-3622. Please contact the help desk if you are having issues with the SSO system or logging into your account.

### LOYOLA SPONSORED G-MAIL

#### Your Loyola E-mail

Your Loyola email account is a gmail account and is already created for you.

1. Open a browser and go to [gmail.com](https://gmail.com)
2. Click on “sign in”
3. Your username/email is the entire email address provided to you by Admissions via an email to your personal account. Ex. [XXXX@my.loyno.edu](mailto:XXXX@my.loyno.edu)
4. Your password is the first two characters of your first name, followed by the last four digits of your social security number, then a lowercase lu. Ex. aaXXXXlu
5. Once logged in, please setup your account recovery settings. This will enable you to reset your own password if needed, ensuring that you have control of access to your account
6. You have unlimited cloud storage through this account and access to Google Apps, as well as shared drives. We do not recommend forwarding this email to another account. You will be able to keep this account after graduation.

For assistance with your Loyola email account, please contact the help desk at [helpdesk@loyno.edu](mailto:helpdesk@loyno.edu) or (504) 865-2255.

# Loyola Technology

## The Essentials

### MICROSOFT 365

#### Microsoft Office Systems

Office 365 is available to all students for free as long as they are enrolled in classes at Loyola. Your Office 365 Loyola account is already created for you.

1. Open a browser. Go to [office.com](https://office.com)
2. Click on the sign in.
3. Your username is your entire Loyola email address  
[XXXXXX@my.loyno.edu](mailto:XXXXXX@my.loyno.edu)
4. Your password is the first two characters of your first name, the last four digits of your social security number, and then an uppercase LU. Ex. aaXXXXLU

Note: Loyola supports Google and Google Drive. We do not directly support the Microsoft Office "One Drive" cloud storage. Please contact Microsoft for issues with One Cloud.

For assistance logging into your Loyola Microsoft account, please contact the help desk at [helpdesk@loyno.edu](mailto:helpdesk@loyno.edu) or (504) 865-2255.

### EVERFI

#### Your Online Resource for Alcohol, Drug, and Sexual Violence Prevention

#### How to Log-In

1. Check your [loyno.edu](mailto:loyno.edu) email for your invitation. *You will not receive this e-mail until August or September.*
2. Open your email invitation and start the course.
3. Complete the course in its entirety.

#### Need Help with Think About It?

If you have questions or encounter problems, please contact Dr. Diana Ward at [dmward@loyno.edu](mailto:dmward@loyno.edu).

### RESIDENCE

#### Your Housing Management System

#### Uses of Residence

Residence provides the following information and services:

- Apply for housing
- Complete upperclass room selection
- Apply for summer housing

#### How to Log-In

1. Visit the My Housing webpage at [www.loyno.edu/myhousing](http://www.loyno.edu/myhousing)
2. Click the link for Residence in the Apply for Housing section.
3. Select the Resident option.
4. Enter your username. Your Residence username is your Campus Wide Identification (CWID) number.
5. If this is your first time logging in, check your WolfMail for your assigned password.
6. If you have already completed your first log-in, use your assigned password.
7. You are now logged in and can apply for housing.

#### Need Help with Residence?

If you have any questions or problems with Residence, contact Residential Life at [reslife@loyno.edu](mailto:reslife@loyno.edu) or at (504) 865-2445.

### HANDSHAKE

#### Your Career Development Platform

Handshake is Loyola's online job and internship board, where you can connect with employers, find and apply to job and internship opportunities, schedule appointments with your career coach, learn about upcoming events and career fairs hosted by the Career Development Center, and find numerous career-related resources.

#### How to login:

1. Login to the SSO and then click on the Handshake icon.
2. On your first login, you will be prompted to answer questions related to your career interest. This aides Handshake in building your profile and making relevant job and internship recommendations for your consideration.

How to make an appointment with your career coach:

1. From the Handshake main page, select the Career Center tab.
2. From the Career Center page, select the Appointments tab.
3. You can also use this direct link: <https://loyno.joinhandshake.com/appointments/new>.

For help with Handshake, please reach out to the Career Development Center at [career@loyno.edu](mailto:career@loyno.edu).

# Mark Your Calendar

## Important Dates

*\* Please be advised that these dates are subject to change due to COVID-19*

### AUGUST

<b>AUGUST 10:</b>	FALL TUITION AND FEE PAYMENTS DUE
<b>AUGUST 17-21:</b>	MOVE IN TO RESIDENCE HALLS
<b>AUGUST 21-23:</b>	WOLF PACK WELCOME
<b>AUGUST 24:</b>	CLASSES BEGIN
<b>AUGUST 28:</b>	LAST DAY TO ADD A CLASS

### SEPTEMBER

<b>SEPTEMBER 4:</b>	LAST DAY TO DROP A CLASS
<b>SEPTEMBER 10:</b>	MASS OF THE HOLY SPIRIT - 11:00 AM CLASSES CANCELLED

### OCTOBER

<b>OCTOBER 7:</b>	FALL BREAK HOLIDAY
<b>OCTOBER 14:</b>	MID-TERM GRADES POSTED TO LORA
<b>OCTOBER 26:</b>	REGISTRATION ADVISING BEGINS
<b>OCTOBER 30:</b>	LAST DAY TO WITHDRAW

### NOVEMBER

<b>NOVEMBER 9:</b>	SPRING 2020 REGISTRATION BEGINS
<b>NOVEMBER 9-13:</b>	LOYOLA WEEK
<b>NOVEMBER 20:</b>	LAST DAY OF IN PERSON CLASSES
<b>NOVEMBER 23-27:</b>	THANKSGIVING HOLIDAYS
<b>NOVEMBER 26:</b>	RESIDENCE HALLS CLOSE

### DECEMBER

<b>DECEMBER 9:</b>	LAST DAY OF ONLINE CLASSES
<b>DECEMBER 10:</b>	STUDY DAY
<b>DECEMBER 11-18:</b>	FINAL EXAMINATIONS

# Academic Information Colleges

The Office of Academic Affairs oversees all colleges, libraries, intercollegiate programs, and academic support at Loyola.

## UNDERGRADUATE COLLEGES

Loyola is comprised of three undergraduate colleges:

- Arts and Sciences
- Business
- Music and Media

Below is the contact information and undergraduate degree programs offered in each college. Detailed information about academic programs, requirements for graduation, course descriptions, and more can be found at <http://bulletin.loyno.edu>

### COLLEGE OF ARTS AND SCIENCES

Dean: Dr. Uriel Quesada, [uquesada@loyno.edu](mailto:uquesada@loyno.edu),  
Associate Dean: Armin Kargol, [akargol@loyno.edu](mailto:akargol@loyno.edu)  
Academic Advisor: Daniel McBride, [djmcbri@loyno.edu](mailto:djmcbri@loyno.edu)  
Academic Advisor: Sara Clark, [srclark@loyno.edu](mailto:srclark@loyno.edu)

Bobet Hall, Room 202 | Phone: (504) 865-3244  
Fax: (504) 865-2059 | [cas.loyno.edu](http://cas.loyno.edu)

### COLLEGE OF BUSINESS

Dean: Dr. Michael L. Capella, [mcapella@loyno.edu](mailto:mcapella@loyno.edu)  
Associate Dean: Dr. Kathleen Barnett, [kbarnett@loyno.edu](mailto:kbarnett@loyno.edu)  
Director of Student Services: Melissa Ridley, [amcoto@loyno.edu](mailto:amcoto@loyno.edu)  
MBA Director: Christina Morales, [cmmoral2@loyno.edu](mailto:cmmoral2@loyno.edu)

Miller Hall, Room 301 | Phone: (504) 864-7944  
Fax: (504) 864-7970 | [business.loyno.edu](http://business.loyno.edu)

### COLLEGE OF MUSIC AND MEDIA

Dean: Dr. Kern Maass, [kdmaass@loyno.edu](mailto:kdmaass@loyno.edu)  
Associate Dean: Carmen Balthazar, [cmbaltha@loyno.edu](mailto:cmbaltha@loyno.edu)  
Director of Student Services: Laura Jayne [jayne@loyno.edu](mailto:jayne@loyno.edu)

Communications/Music Complex, Room 165  
Phone: (504) 865-3037 | Fax: (504) 865-2852  
<http://cmfa.loyno.edu/>



### Undergraduate Colleges

At Loyola, students receive individual attention and hands on experience inside and outside of the classroom to help prepare them to learn and grow.

# Academic Information

## FERPA

### OVERVIEW OF FERPA

FERPA stands for the Family Educational Rights and Privacy Act. This Act affords you certain rights with respect to your educational records.

#### What is an Educational Record?

Just about any information provided by a student to the university for use in the educational process is considered a student educational record.

- Personal information
- Enrollment records
- Grades
- Schedules

The following information is considered “**Directory Information**” and may be made available to the **general public** unless the student notifies the Office of Student Records in person or in writing before the last day to add classes.

- Name
- Telephone Number (including cell number)
- Address
- Email Address
- Place of Birth
- College
- Major
- Honors/Awards
- Photographs for University Publications/Website Use
- Classification
- Date of Enrollment and Enrollment Status
- Degrees Conferred and Dates of Conferral
- Graduation Distinctions
- Institution Attended Immediately Prior to Admission

#### Parent’s Access to Your Educational Record?

When a student reaches the age of 18 or begins attending a postsecondary institution, regardless of age, FERPA rights transfer from the parent or guardian to the student. If a student would like to release academic and financial information to their parent(s) or guardian(s), there is a link within **LORA (Loyola’s Online Records Access)** which will allow a student to opt in. This information will then be available to the parent(s) on record through their LORA for Parents portal.

If your student is not claimed as a dependent, your student will need to provide **authorization** to allow parent(s) or guardian(s) to access their educational records. Parents must obtain signed consent from their student to receive non-directory information.

Your student can download and print the authorization form at [academicaffairs.loyno.edu/records/annual-notice-students-ferpa](https://academicaffairs.loyno.edu/records/annual-notice-students-ferpa) or by contacting the Office of Student Records at (504) 865-3237. Once completed, return the signed documents to the Office of Student Records in Thomas Hall, Room 204.

# Academic Information

## Academic Support Centers

### PAN-AMERICAN LIFE STUDENT SUCCESS CENTER

The Pan-American Life Student Success Center (SSC) supports students in meeting their academic and personal goals. By fostering a culture of self-advocacy and empowerment, the SSC aids students on their path into college and through graduation. We offer a range of support, including free individualized tutoring, first-year advising, supplemental instruction, development courses, success coaching, career development, accessible education and other support programs for Loyola's diverse student body.

### SERVICES PROVIDED

#### **OFFICE OF ACADEMIC ADVISING AND SUCCESS COACHING**

Academic advising and success coaching echo the core values of Loyola Jesuit mission, providing students the space to stop and reflect on their lives. Our mission is to support and assist students as they define, pursue, and attain personal and academic goals. Through continuous development, advisor-coaches learn to guide students as they navigate life at Loyola and connect to the services, programs, and resources that promote academic and personal success. We empower students to move from thought to action, learning the skills necessary to act as agent of change in their own lives and in their communities.

Monroe Library, Room 229 | Phone: (504) 865-2297  
Text: (504) 384-8071 | Email: [success@loyno.edu](mailto:success@loyno.edu)  
Website: <http://success.loyno.edu/advising-coaching>  
Hours of Operation: Monday - Friday 9 AM - 5 PM

#### **OFFICE FOR ACCESSIBLE EDUCATION (OAE)**

The Office for Accessible Education works closely with students to provide support and reasonable accommodations so students may fully participate in student life. Our mission is to give students with disabilities equal opportunities to participate and succeed in Loyola programs and activities.

Monroe Library, Room 229 | Email: [oea@loyno.edu](mailto:oea@loyno.edu)  
Phone: (504) 865-2990 | Website: <http://success.loyno.edu/accessible-education>  
Hours of Operation: Monday - Friday 9 AM - 5 PM

#### **OFFICE OF WRITING AND LEARNING SERVICES (OWLS)**

The OWLS offers tutoring in many academic disciplines, including composition, writing (for all humanities courses), biology, math, chemistry, physics, statistics, accounting, finance, languages, study skills, and more. In addition, OWLS coordinates group study and instruction for a core group of classes, ensuring that students have every opportunity to attain their academic goals.

#### **Pan-American Life Student Success Center**

SSC staff meet with student on a daily basis to help them with everything from tutoring, resume writing, accessibility, and internships and job placement.



#### **CAREER DEVELOPMENT CENTER**

The Career Development Center assists undergraduate and graduate students as they explore and develop their careers. The center provides individual career coaching to assist with major and career exploration, job and internship search, resume and cover letter development, interviewing preparation, networking, graduate school search and application, and much more. The Career Development Center also manages Loyola's online job and internship board, Handshake, which contains thousands of active positions at any given time. The center facilitates opportunities for recruiters and students to connect through career fairs, information/ tabling sessions, on-campus interviewing, and networking events.

Monroe Library, Room 229 | Phone: (504) 865-3860  
Email: [career@loyno.edu](mailto:career@loyno.edu)  
Website: <http://success.loyno.edu/careers/>  
Hours of Operation: Monday - Friday 9 AM - 5 PM

#### **WORKSHOPS**

The SSC hosts workshops to help students with time management, writing skills, financial literacy, test anxiety, study techniques, and a host of other topics relevant to student support.

# Academic Information Bulletin, Registration, & More

## UNIVERSITY BULLETIN

The University Bulletin provides the most accurate academic information for students. This includes topics such as:

- College Information
- Academic Regulations
- Graduation Requirements
- Loyola Common Core
- Interdisciplinary Programs
- University Honors Program
- Academic Policies

The University Bulletin can be found at the top of all Loyola websites and at <http://bulletin.loyno.edu>

## DEGREE PROGRAM COURSE LIST (DPCL)

The DPCL is a hard copy listing of all courses required for graduation in a certain academic program. This information can also be found on U-Achieve Academic Progress Reports. You can obtain a DPCL by contacting your advisor or on your college's website.

## EARLY WARNING

In the first few weeks of each semester, professors provide feedback about attendance and academic difficulty through a process called Early Warning. This process is designed to give you feedback about your academic standing early in the semester when there is ample time to access resources for help. Advisors, Deans and the Director of Student Success use this information to identify students who might benefit from tutoring, advising, counseling, or other support services.

Early Warning notes appear on LORA. If you have granted your parent(s) or guardian(s) access to your academic records, your parent(s) or guardian(s) will have access to Early Warning notes.

## REGISTERING FOR CLASSES

To register for classes:

- Review your On-Course Academic Progress Report or U-Achieve Academic Progress Report to determine the courses you need.
- You must meet with your advisor before registration begins. You and your advisor will discuss what courses you will take.
- On the day of registration, process your registration through LORA.
- Students with registration or financial holds will not be able to register until the hold is removed.

For more information on registration, you can visit [academicaffairs.loyno.edu/records/registration](http://academicaffairs.loyno.edu/records/registration).

# Academic Information Resources

## MONROE LIBRARY

The Monroe Library is dedicated to your academic success and lifelong learning. We provide you with the resources and the services to help you learn, create, and collaborate. Stay tuned to the library's website [library.loyno.edu](http://library.loyno.edu) as services are evolving during the pandemic and some services may be offered differently.

Your librarian is here! The library's liaison program links a library faculty member with your academic department. You can make an appointment with your liaison for help with research projects and to request a purchase of books, DVDs, scores, or other library materials. *In Fall 2020, all liaison appointments will be conducted via Zoom.*

The library provides over 265 databases and over 100,000 electronic books, scholarly articles, magazines, and newspapers available online anytime from anywhere. The library also offers unique digital collections through Special Collections & Archives and the Louisiana Digital Library. The library's print collection includes almost 400,000 volumes, with more than 330,000 books. The collections have broad emphasis, supporting the identity of Loyola University New Orleans as primarily an undergraduate and liberal arts institution, with professional programs at the graduate level.

**Begin your search for books, articles, video, or music from the library's homepage [library.loyno.edu](http://library.loyno.edu), or contact your librarian liaison for an orientation and help.**

Using library databases/journals from on and off campus:

Nearly all of the library's databases and journals are available from off-campus. To log in to databases or journals, use your Single Sign-On (SSO) username and password.

Journal Finder (use to find e-journals or print journals that the library has access to):

<http://library.loyno.edu/research/journalfinder.php>

Databases A-Z: <http://researchguides.loyno.edu/az.php>

Research guides by subject: <http://researchguides.loyno.edu/>

**Course Reservations:** Your professors may put some of the materials for your classes aside for you in the library. Electronic reserves (etextbooks, book chapters, and articles) are integrated into Canvas. You can access these materials by logging into Canvas and going to your course. Course materials may appear in Canvas in different ways — under Library Resources or Textbooks in the menu on the left or integrated throughout the course. Streaming video or audio will also be available through Canvas.

**Borrowing:** You can check out books, scores, DVDs, and other library materials by visiting the Learning Commons desk and presenting a valid Loyola ID. You will be issued a library barcode and library PIN. This PIN will allow individuals to renew materials online, place holds, and send requests. This Fall, the Monroe Library will be implementing a new way to request library materials through the online catalogue by placing holds. Check the library's website for more information.

**Equipment Loans:** Due to the pandemic, most technology loans will be for the semester and we may not be able to have short-term loans of equipment in order to ensure safety. We are currently in the process of developing ways of providing equipment, including laptops and iPads, for students in need for longer periods.



# Academic Information Resources

**Media Services:** Need help creating a digital presentation or other digital project? Media Services provides media equipment and expert assistance to the Loyola Community. Find out more here: <http://library.loyno.edu/services/media>

**Special Collections & Archives:** <http://library.loyno.edu/research/speccoll/> Special Collections & Archives preserves materials related to the history of Louisiana and the South, the Society of Jesus, and the history of Loyola University New Orleans. This Jesuit identity, reflected in Loyola's curriculum, laid the foundation for the collection's expansion into such diverse areas as social justice, environmental activism, public affairs, literature, and the arts. Alongside our archival collections, we also hold roughly 12,000 books, including many valuable and rare titles, ranging from incunabula to contemporary hand press books. Digitized material from the Special Collections & Archives are available in the Louisiana Digital Library and the Internet Archive's American Libraries collection.

## Want to find out more?

- Call us at (504) 864-7111
- For research help, find your liaison librarian [here](#).
- Online Support: <https://library.loyno.edu/resources/online-support>
- 24/7 Chat: <https://library.loyno.edu/about/help#>



## Monroe Library

Students hanging out outside of Monroe Library, home to classrooms, meeting spaces, study spaces, learning equipment, the Student Success Center, Information Technology services.

# Academic Information

## Loyola Core

### OVERVIEW OF THE LOYOLA CORE

The Loyola Core at Loyola University New Orleans is the cornerstone of the nearly 500-year-old distinctive Jesuit tradition of connecting educational excellence with social justice. The mission of the Common Curriculum is to **educate the whole person**, a central tenet of the Ignatian vision of education. But what does it mean to educate the whole person? In an address to alumni of Jesuit universities in 1973, Rev. Pedro Arrupe, S.J., described Jesuit education as “a method that does not limit us to any particular option, but spreads out before us the whole range of practicable options in any given situation; opens up for us a sweeping vision embracing many possibilities, to the end that God himself, in all his tremendous originality, may trace out our path for us.”

To begin the process of educating the whole person, the Loyola Core equips us to understand the world as it is and to work to make it better, to focus on the values that shape our lives, to free ourselves from prejudice and unexamined views, and to acquire knowledge and skills that inspire us to act and reflect critically on our actions as we seek the creation of a more just world. The Loyola Core prepares students for these tasks by fostering competency in five key areas: Critical Thinking, Effective Communication, Quantitative Reasoning, Information Literacy, and Ethical Reasoning.

The Loyola Core has been at the heart of Loyola education for decades, but it has recently undergone a significant revision following several years of campus-wide dialogue. Students entering Loyola in or after Fall 2016 will participate in the revised Loyola Core.

The Loyola Core consists of several parts: the **Foundation Courses** (including the **First-Year Seminar**) and the **Knowledge/Values Courses**. Specific requirements vary from major to major. To find out about the Loyola Core requirements for your major, contact your advisor for a copy of your DPCL (Degree Program Course List). What follows is a general outline of the Loyola Core. Consult the University Bulletin at <http://bulletin.loyno.edu/> for more information.

### FIRST-YEAR SEMINAR (FYSem)

Through the lens of “thinking critically, acting justly,” First-Year Seminars introduce Loyola students to university-level learning, improve their writing and speaking skills, and guide them through the process of becoming successful college students. Students and faculty in seminar courses explore a contemporary issue together, engaging in a multidisciplinary process of inquiry around a broad topic. For more about the First-Year Seminar, including course schedules and descriptions for Fall 2020, go to <http://academicaffairs.loyno.edu/fye/seminars>

### FOUNDATION COURSES

The **Foundation Courses** (expected to be completed in the first year) emphasize skills necessary to succeed in all college coursework. The Foundation Courses include the following:

- First Year Seminar
- Critical Reading and Writing
- Math Models (Specific course requirement depends on major)
- Investigating Nature

# Academic Information

## Common Curriculum

### KNOWLEDGE/VALUES COURSES

The **Knowledge/Values Courses** (expected to be completed before graduation, preferably in the first three years) expose students to disciplinary and multidisciplinary modes of inquiry and serve to develop students' appreciation for, and commitment to Loyola's Catholic Jesuit mission and the tenets of liberal education. The Knowledge/Values Courses include the following:

- **Global History**
  - HIST I: Any history course with a "T" prefix
  - HIST II: Any history course with a "Q" prefix
- **Philosophy**
  - PHIL I: Introduction to Philosophical Reasoning
  - PHIL II: Foundations of Knowledge and Morality
- **Religious Studies**
  - RELS I: Christian Tradition
  - RELS II: World Religions
- **Natural Science in Context**
- **Writing about Literature**
- **Creative Arts and Cultures**
- **Social Science**

### FOREIGN LANGUAGE REQUIREMENT

The Foreign Language Requirement varies according to major. Students should contact their academic advisor for information regarding the foreign language requirement for your major and the Foreign Language Placement Exam if applicable.

### QUESTIONS ABOUT LOYOLA CORE

If you have questions about the Loyola Core:

- Schedule an appointment with your advisor;
- Visit the Loyola Core website at [www.loyno.edu/loyola-core](http://www.loyno.edu/loyola-core)

# Academic Information

## University Honors Program

### UNIVERSITY HONORS PROGRAM OVERVIEW

*Scholars for Justice in the Heart of New Orleans*

The University Honors Program draws on Loyola's Jesuit identity through a curriculum that encourages both critical thinking about the great questions of the past and engagement with the essential challenges of the present and future.

As a community, we seek to pursue truth, wisdom and virtue, preparing students – whatever their career paths - to lead meaningful lives with and for others and to work for a more just world.

The Honors Curriculum replaces the Loyola Core requirements and therefore does not add to the number of credits required for graduation. The University Honors Program is open to qualified students of all undergraduate colleges and majors. Students in the program are required to maintain a 3.3 cumulative grade point average.

### HONORS CURRICULUM

#### **Honors Core Requirements - 7 Credit Hours**

\* *The Honor Ethics Requirement may be satisfied with an ethics course in the major. If not, an H125 course must be used to fulfill at least one Honors Disciplinary Requirement.*

Honors Core Section	Course Number & Name	Credit Hours
Honors First Year Interdisciplinary Humanities Seminar	H121 <i>Name varies by course</i>	3 crs.
Ignatian Colloquium	HONS-H193	1 cr.
Social Justice Seminar	H396 <i>Name varies by course</i>	3 crs.
Honors Ethics	H215 <i>Name varies by course</i>	Checkoff*

#### **Honors Seminar Requirements - Minimum 12 Credit Hours**

Students will select from a variety of courses that satisfy a specific Honors Seminar requirement. All Honors Seminar eligible courses are usually indicated by the number H295, though there are slight variations. It is imperative that a student meet with the UHP during advising period to determine what course will go toward what requirement.

\*\* The Creative Arts and Cultures requirement may be satisfied with either H295 seminar or with credits in performance or practice-based courses (three credit in ballet or painting, for example) The latter option must be approved by the UHP prior to the student taking the student taking the course.

Honors Seminar Section	Credit Hours
Philosophy	3 crs.
Religious Studies	3 crs.
History	3 crs.
Literature	3 crs.
Creative Arts and Cultures	3 crs. **

# Academic Information

## University Honors Program

### HONORS CURRICULUM

Honors Seminar Section (continued)	Credit Hours
Mathematics	0-3 crs. ***
Natural Science	0-3 crs. ***

\*\*\* Requirements for Mathematics and Natural Science may be fulfilled by an A-level course in the major or with approved AP credit. Students who are required to take A-level Mathematics and/or Natural Science courses in their major are not required to take an additional Honors Seminar.

#### Honors Requirements in the Major - 3 Credit Hours

Honors Requirements in the Major	Course Number & Name	Credit Hours
Thesis	HONS H491 or Department Equivalent	3 crs.

Depending on a student's major, the total number of credit hours for thesis work may vary. The [Honors Thesis/Senior Project](#) page on the UHP website provides detailed information on thesis requirement(s) by major.

## HONORS STUDENT LIFE

We encourage all first year Honors students to live in our Honors themed-living community in Buddig Hall. All University Honors Program students also have access to the Honors space at the back of the first floor of Monroe library. Here, you can generally find students studying, eating, or hanging out.

Community engagement is an important part of life in Honors. The UHP hosts a variety of events throughout the year, including intimate and informal discussions with community leaders, opportunities for community outreach and service. Social events include receptions, group attendance at concerts or other cultural activities and, of course, our annual midnight Lasertag outing.

## HONORS STUDENT LIFE

The University Honors Association, a student-led organization, plans many social and educational events throughout the academic year, including the Honors Mardi Gras ball. UHA fosters community across cohorts with a mentoring program that pairs Honors upperclassmen with Honors first-year students.

## LEARN MORE

Please visit the University Honors Program website at [loyno.edu/honors](http://loyno.edu/honors) or contact us: [honors@loyno.edu](mailto:honors@loyno.edu) or 504-864-7331.

# Get Involved

## Department of Student Life and Ministry

The Department of Student Life and Ministry is committed to providing learning opportunities, which fortify our Jesuit identity and students' educational experiences. We empower and partner with students to create a vibrant and pluralistic campus community through: leadership opportunities that foster integrity and collaboration; reflective practice that deepens self-knowledge and faith formation; and high quality programs that spark curiosity, community-building, and inspire contemplative action. Student Life and Ministry fortifies the mission of Loyola by educating the whole student, encouraging meaningful and accountable citizenship, and promoting interaction within a diverse and global society. Student Life and Ministry also serves the campus community through the oversight and management of the Danna Student Center.

Loyola University New Orleans, a Catholic, Jesuit University is therefore committed to forming persons for and with others by educating the mind, heart, and spirit. In addition to the academic rigor experienced in the classroom, lecture halls, labs and seminar discussions, Loyola students are challenged to grow as leaders, thinkers and "great-souls" through a variety of co-curricular opportunities provided by the Department of Student Life and Ministry.

Due to the on-going COVID-19 pandemic, Student Life and Ministry has adjusted programming and services to foster the department mission as well as the wellness of our Wolf Pack. SLM will be hosting programming both in person, following CDC and university guidelines, and virtually. In addition, professional staff members are available via video and phone call, email as well as text messaging.

### WAYS YOU CAN GET INVOLVED

- **Student Organizations:** Loyola is currently home to over 120 active student organizations! Getting actively involved on campus and in the New Orleans community will not only help you find what you're passionate about, but it will also give you the best four years of your life! *Make sure to visit our [HowIConnect portal](#) to see more information about events and the upcoming Student Organization Involvement Fair!*
- **Campus Activities & Traditions:** Meet people, try something new, and make Loyola memories! Events include, but are not limited to: Third Fridays, Wolf Pack Wednesdays, and our Get to NOLA excursions! To see what's happening on campus check out our campus events calendar on HowIConnect.



### Student Engagement

Through Student Life and Ministry, Loyola students have multiple opportunities to get involved on campus and meet others!

- **Fraternity & Sorority Life:** Loyola's Fraternity & Sorority Community is home to 14 outstanding chapters and currently boasts more than 400 members. Joining a fraternity or sorority provides opportunities for growth and excellence in academics, leadership, and service. Learn more about how you can become a fraternity man or sorority woman by visiting our [website](#) or email Dr. Dale O'Neill at [dmoneill@loyno.edu](mailto:dmoneill@loyno.edu).
- **Leadership Programs:** Develop your leadership skills, create positive change in your community, and become a student leader on campus by participating in a variety of leadership programs including Emerging Leaders, the L.I.T. Conference, SGA First Year Council, and more!
- **Inclusion & Advocacy:** At the heart of Loyola's mission as a Jesuit institution is our commitment to being a place where all students, staff, faculty, and visitors of all identities and backgrounds feel welcome and supported. We work to achieve this every day and across all areas of the institution, because that is what it means to us to be "people with and for others." We seek to promote understanding of and appreciation for diversity, equity, and inclusion and, to foster a spirit of mutual recognition and support, to be a community where all people can thrive. supporting and advocating for students of various backgrounds. Some programming includes social justice initiatives fulfilled by the Student Government Association's Chief Justice, Board of Review, and Director of Equity and Inclusion, events such as MLK Day of Service, and Wolves on the Prowl (Loyola's day of service), Iggy's Cupboard, Igancio Volunteers, Loyola University Community Action Program, and Implicit Bias Training. To learn more about Inclusion and Advocacy with our department, [click here](#).

# Get Involved

## Department of Student Life and Ministry

- Student Government Association (SGA):** Did you participate in your high school student council? Want to learn more about student governance at Loyola? Consider joining the Student Government Association! SGA provides first year students the opportunity to get involved by joining the First Year Council. The First Year Council is a way for the first year students to become acquainted with SGA at Loyola through guided activities and workshops. Presenters and guest speakers include current and past SGA officers as well as key staff and faculty members. ***Stay up to date with SGA through social media @loyno\_sga and through their HowIConnect portal.***
- Intramural Sports:** Intramural sports provide exercise, recreation, and fun for all participants in a relaxed, yet structured environment. Intramural leagues are formed every semester and include sports such as flag football, volleyball, soccer, basketball, ping pong, billiards, darts, and new in the Fall, Esports. Intramurals is a great way to stay active while having fun in the process.
- Club Sports:** Club sports are self-organized and self-run university chartered student organizations that are designed to serve individual interests in different sports and recreational activities. They can be competitive, non-competitive, or instructional in nature. Whether you want to be on the nationally ranked Rugby Team or compete in one of our aqua sports such as Water Polo or Sailing Club, we have a way for you to participate!

### Contact Us

Danna Student Center, Lower Level | Phone: (504) 865-3622 | Fax: (504) 865-3612 | Text: (504) 226-8244  
 Website: <https://www.loyno.edu/campus-life/student-life-ministry>

### PART of the PACK

Students enjoy crawfish during Crawfish in the Quad, hosted annually each Spring Semester by the University Programming Board.



# Get Involved

## Department of Student Life and Ministry

The Department of Student Life and Ministry provides Catholic, ecumenical, and interfaith formation, sacramental preparation, pastoral outreach, and service opportunities to Loyola students.

### Looking for a Mass on Campus, a local worship service?

**Worship and Communal Prayer** Ignatius Chapel located on the first floor of Bobet Hall is the main chapel for daily liturgies on campus. Holy Name of Jesus Church on St. Charles Avenue is a parish of the Archdiocese of New Orleans and is used for major university-wide Masses. During the regular academic semester, Sunday Masses in Ignatius Chapel are celebrated at 10:30AM and 9:00PM. There is a daily Mass at Noon on Monday through Friday. To learn about these leadership opportunities, [check out the Liturgy & Worship page](#).

### Sacramental Preparation

Regular opportunities are available for the Sacrament of Reconciliation. Adult Confirmation takes place twice a year, and classes for the Rite of Christian Initiation for Adults (RCIA) are offered for those who wish to join the Catholic Church or simply want to learn more about their faith. Marriage preparation is available for current students, alumni, faculty and staff. [Check out the Faith Formation and Sacraments page for more information](#).

### Interfaith and Ecumenical Opportunities

Through the Jesuit charism of “finding God in all things” and celebrating the ways God is revealed through the history and mystery of creation and various cultures, Loyola affirms the faith formation of our non-Catholic and non-Christian community members. In addition to annual observances such as Passover, Ramadan, and Chanukah, other ecumenical and interfaith programming is provided by area ministers, rabbis and imams. [Click here for more information](#).

### Need a chance to get away for prayer, reflection, and to grow in community?

#### Retreats

Student Life and Ministry offers a variety of opportunities to deepen prayer and experience community on campus. New members of the Loyola family can enjoy the First Year Retreat or Awakening Retreats. The Awakening Retreats are the largest retreats of the year and run entirely by students. Awakening is a Loyola tradition and “must-do” before graduation. More information about other retreats and how to sign up [can be found here](#).

#### Christian and Spiritual Life Communities

CLCs are small groups of 6-10 students who meet on a weekly or bi-weekly basis for prayer, reflection, fellowship and support while discerning God’s presence in their daily lives. The history of CLCs dates back to St. Ignatius’ time. [Learn more about CLCs by checking out their website](#).



# Get Involved

## Department of Student Life and Ministry



### PART of the PACK

Throughout the year Student Life and Ministry hosts multiple events for students to build community and show their Loyola Wolf Pack Pride!

## Do you want to put your faith into action by serving others and the world?

### LUCAP (Loyola University Community Action Program)

LUCAP is the student-led organization at Loyola that has provided opportunities to put "faith-in- action" for over 40 years through community service opportunities both on and off campus. Whether working directly with children, the elderly, homeless, imprisoned, or others in need, multiple LUCAP projects are available. To learn about the pressing social justice issues of our day and to make a positive difference in the world [check out their website](#).

### Ignacio Volunteer Immersion Programs

The Ignacio Volunteers program provides international and domestic service immersion opportunities for undergraduate students. This program aims to turn the university's mission into tangible action by recruiting students from diverse backgrounds to come together to be men and women for and with others; to pursue truth, wisdom, and knowledge through meaningful pre-trip education, service, and immersion; and to find God in all that they encounter. Ignacio Volunteers currently travel to Jamaica to learn more about that culture through direct immersion and reflection on important global, social justice issues. A local NOLA Urban Immersion program is also offered that focuses on race, class and privilege. [To learn more about Ignacio Volunteers, check out their website](#).

## Do you need someone to talk to along the journey?

### Pastoral Counseling and Spiritual Direction

University Ministers and members of the Jesuit Community are available to answer any questions or help lead you in the direction God is calling. They can be contacted via e- mail at [getinvolved@loyno.edu](mailto:getinvolved@loyno.edu) or call 504-865-3226. [Check out their website for more information](#).

### QUESTIONS

Student Life & Ministry is located on the lower level of the Danna Student Center. Office hours are Monday-Friday 8:30am-4:45pm. To make an appointment with any of our staff members, visit the office, call (504) 865-3622, or text us at (504)226-8244. For more information on all of our programs, make sure to [check out our website](#).

# Student Living Residential Life



Loyola has five Residence Halls: Biever, Buddig, Carrollton, Cabra, and Founder's Halls. Each Residence Hall is staffed with a professional staff Community Director (CD), student Resident Assistants (RA), student Desk Assistants (CA), and Resident Ministers.

Our residential community is also supported by the Residence Hall Association (RHA). You can get involved with RHA as a general member, run for leadership positions, attend floor programs, participate in RHA events, and talking with your RA!

## Packages and Mail

You can have items mailed to you while living in the residence hall. You can also ship up to two large boxes and one mini fridge/micro-fridge before the start of school beginning now. All shipped items must arrive by August 10th and we will deliver them to your room before you arrive. Items arriving after August 10th are not guaranteed to be delivered and will be held until August 24th.

For a full list of packing items to get ready for move in, [click here](#)

All mail and packages should be sent to your **assigned address below:**

*(Buddig Hall Residents)*

Your Name  
Buddig Hall  
100 LaSalle Court  
New Orleans, LA 70118

*(Biever Hall Residents)*

Your Name  
Biever Hall  
200 LaSalle Court  
New Orleans, LA 70118

## Laundry

Use of washer and dryers is at **no additional cost to you**. You can monitor availability of washer and dryers by visiting [www.laundryview.com/loyolano](http://www.laundryview.com/loyolano).

## Packing for Loyola

For a full list please visit [loyno.edu/reslife](http://loyno.edu/reslife) under the 'New Residents' tab

- Twin extra-long bed linens
- Mattress pad or cover (required)
- Towels & toiletries
- Wastebasket
- Cleaning supplies
- Umbrella and rain boots
- Laundry basket and detergent pods
- Protective face covering
- Personal Medications
- Emergency snacks and water

## Moving In & Out

### Move-In Days

Move-In will be **August 17th-21st**. Upon receiving your room assignment you will be able to sign up for your move in date and time. At 9 AM please report to the St. Charles Room in the Danna Student Center and our staff will assist you with the check-in process. Updates on parking and other move-in day procedures can be found on our website: [loyno.edu/reslife](http://loyno.edu/reslife).

## Semester Break

The residence halls close from 5 PM on November 25th, 2020 through January 3rd, 2021. You will **not have to move your belongings out** of your room at this time, unless you are not returning to the university in the spring semester. To return to campus in January, you will need to register for a move in date and time between January 3rd-17th, 2021.

## Spring Move Out

All students are required to vacate their residence hall room within 24 hours of their last final exam. Please check the Academic Calendar for scheduled exam times. **All students must be checked out by 5 PM on Friday, May 14, 2021** except for those participating in Commencement.

# Student Living Residential Life

## AMAZON LOCKERS

Loyola now has two Amazon-operated locker bays: the Danna Student Center locker in the lower level of the Danna Student Center, and the Broadway Activities Center locker at the BAC entrance on the Broadway Campus. The lockers are available for use by students, faculty, and staff.

To use the Amazon lockers follow the below steps:

**Shop as usual:** Add your selected items to your cart and proceed to checkout.

**Select at checkout:** Search using 70118 as your ZIP code to find the Loyola Amazon Lockers: Danna Student Center (Gentleman) or Broadway Activities Center (Behavior). If there are available spaces, you will be able to select one of the lockers as your shipping address. There is no additional cost to use an Amazon Hub Locker. FREE Two-Day Shipping is available with Amazon Prime. Standard shipping rates apply for all other orders.

**Check your email:** Wait for your delivery confirmation from Amazon. Once your package has been delivered, Amazon will send an email to you with a unique 6 digit code.

**Pick up:** Simply visit your selected Locker and enter the code on the Locker's touchscreen, then remove the package after the Locker's door opens. Learn more about picking up a package from an Amazon Locker here. The Danna Student Center is open 7 days per week from 7:00 AM - 10:00 PM. The Broadway Activities Center is open Monday - Thursday, 7:30 AM - 9:00 PM



### Building Community and Campus Pride

At Loyola, we want you to make life long memories with those you meet and most importantly, have fun!

# Student Living Commuter Life

## COMMUTER SERVICES

### COMMUTER ASSISTANTS (CAs)

CAs act as a guide and resource for commuter students during their first-year at Loyola. Incoming commuter students will meet their CA during Wolf Pack Welcome!

### COMMUTER LOCKERS

Don't carry your books and personal items with you all day! Check out a Commuter Locker in the Danna Student Center from the Department of Student Life and Ministry. You can **purchase a locker** for a semester for \$10.00 or \$20.00 for the entire year. Cash only. Lockers are located in the lower level of the Danna Student Center. \$5 will be returned to you at the end of the semester or school year as long as you return your lock!

### SATCHMO LOUNGE

A popular commuter hangout spot, this is a great place to meet new people, study, play games, and just hang out before, between, or after classes! Satchmo's boasts charging stations, two pool tables, a ping pong table, and 2 dart boards. Students are also welcome to check out video games and board games right down the hall from Department of Student Life and Ministry free of charge!

### PARKING PASS

Will you be driving to campus? Park your vehicle in either West Road or Freret Garage by purchasing a Loyola parking pass. You can purchase your parking pass by logging into LORA. You will need to bring your current insurance, registration, and drivers license to pick up your parking pass from Parking Services.



### MOTOR VEHICLE ASSISTANCE

University Police can provide you with assistance if your battery needs a boost or if you have locked your keys in your vehicle. This is a free service and can be done 24-7.

### BICYCLE SAFETY

All Loyola students who have a bike on campus must **register it with LUPD**. You will be given a numbered bike permit decal to place on your bike.

### SAFETY ESCORTS

University Police will provide a safety escort 24 hours a day, seven days a week to any location on both Loyola campuses or to your residence or vehicle within the immediate university police jurisdiction.

## GET INVOLVED

### COMMUTER STUDENT RECEPTION

Meet the Commuter Student Association and sign up to get involved at this reception during Wolf Pack Welcome on August 21st from 8 PM - 11 PM in the Danna Student Center.

### COMMUTER STUDENT ASSOCIATION (CSA)

CSA encourages commuter students to get involved on campus and is committed to promoting success of commuter students at Loyola!

CSA gives voice to commuter concerns, sponsors events on campus, and provides local students with an enjoyable atmosphere to relax and make new friends.

CSA is made up of commuter students who are interested in supporting and advocating for all commuter students and their needs on campus. CSA meets on a bi-weekly basis. Meetings consist of discussing commuter needs, planning social events, and of course, having fun!

### COMMUTER WEDNESDAYS

Enjoy a delicious lunch in the Orleans Room for a discounted rate on Wednesdays!

### COMMUTER APPRECIATION WEEK

This annual week of events for commuter students is sponsored by the Department of Student Life and Ministry and the Commuter Student Association.

### COMMUTER STUDENT ASSOCIATION

Commuter Student Association, or CSA, is our commuter student run programming and advocacy board. Get involved with CSA by joining the executive board and attending CSA commuter specific programming and town halls throughout the school year.

### STAY CONNECTED

[Check out our Commuter Website](#)

[Facebook](#)

[Instagram](#)

# Student Living

## Loyola Dining Services



## BENEFITS TO OUR SERVICES

### WE COMPOST!

In addition to recycling, energy conservation, restoration, and education, we compost pre-consumer produce waste. Through our partnership with NOLA greenroots, last year we donated more than 5,000 pounds, which was used to create nutrition-rich soil from community gardens across the city.

### WE KEEP OUR MENU FRESH

In addition to the variety of dining options we offer you, we are constantly seeking out new trends, fresh, fun ingredients, and healthy preparation techniques in the quest to always serve great tasting food.

### WE'LL MAKE AN EVENT OUT OF IT!

We understand that dining is more than breakfast, lunch, and dinner. To keep dining fresh and fun, **we host free special events in resident dining every week**. We bring in guest chefs from around the UR and the world, develop fun programs that feature a variety of cuisines, and **we work hard** to create food experiences that are connected with the New Orleans community.

### TELL US – WE WILL MAKE IT HAPPEN!

As a member of the Loyola Dining Advisory Board (LUDAB), you can share your interest in and knowledge of food with fellow students and without our management team and help us to continuously improve campus dining. We rely on board members to share their experiences and opinions, as well as gather those from their fellow students, so that dining is an enjoyable, healthy and fun experience for everyone. We encourage you to join LUDAB when you arrive in the fall.

### OUR PEOPLE ARE THE BEST

In an effort to be the “Employer of Choice,” we are proud to pay a higher average wage, offer free paid training, and a complete benefits package. Just like our guests, we survey our employees to ensure everyone is having a high quality “employee experience.” We also offer Student Employment in our administrative, catering, and marketing departments where students have the ability to gain first-hand experience from professionals in the dining services industry.

### IGGY'S CUPBOARD

Food insecurity among college students is becoming a national social justice issue on college campuses. To ensure that our community has equal access to the food that they need to be healthy and productive, we provide non-perishable items and student-donated meal swipes (Wolf Bucks) to be used for campus dining service. Iggy's Cupboard is located at the bottom floor of the Danna Student Center and is open to all students, faculty, and staff.

# Student Living

## Loyola Dining Services

### STUDENT MEAL PLANS

Loyola Dining Services provides several meal plan options to meet each student's taste. All meal plans include Wolfbucks. **All new undergraduate students admitted in Fall 2016 or later, and all current students living in on-campus housing are required to participate in the Loyola Dining Program.** All of the aforementioned students must carry a meal plan through graduation.

#### Undergraduate Residential Plans

WEEKLY MEAL PLANS	+ WOLFBUCKS	COST (PER SEMESTER)
Carte Blanche - Unlimited meals	\$125	\$3,319
Wolf Pack Plan - 15 meals/week	\$400	\$2,959
Maroon & Gold Plan - 12 meals/week	\$660	\$2,688
Combo Plan - 9 meals/week + 75 block meals	\$600	\$2,998

Upper Class Residential Meal Plans – Are required to carry a minimum of \$500 Wolfbucks. You have your choice of any of the meal plans below PLUS the First and Second Year plans above.

WEEKLY MEAL PLANS	+ WOLFBUCKS	COST (PER SEMESTER)
50 Block Meals	500	\$1,127
75 Block Meals	500	\$1,381
100 Block Meals	500	\$1,666
Wolfbucks 500	500	\$500
Wolfbucks 750	750	\$750
Wolfbucks 1500	1,500	\$1,500
Wolfbucks 2000	2,000	\$2,000

All Non-Residential Students admitted in Fall 2016 or later must carry a minimum of \$250 Wolfbucks and can choose to add to your experience on campus with a meal plan. As a non-residential student you have your choice of any of the First and Second Year, and Upper Class plans above.

### CHANGING YOUR MEAL PLAN

Students may **change their meal plan without penalty within the first two weeks of the fall and spring semesters.** All change requests must be received by end of business on Friday of the second week of classes.

For more information on meal plans and prices, [check out our website.](#)

# Student Living

## Loyola Dining Services

### FREQUENTLY ASKED QUESTIONS

#### **What is a Block meal?**

Block meals are a group of meals which can be used in the resident dining room anytime throughout the semester. Your total balance declines with each meal swipe so you have flexibility to use more or less in any given week. This meal plan is designed for juniors, seniors, and off campus students as it offers the most flexibility.

#### **Where can Block meals be used?**

Block meal can be used at our main dining room, the Orleans Room and OR to GO and the Broadway Activity Center.

#### **What are Wolfbucks?**

Wolfbucks are also known as declining balance dollars. Wolfbucks are preloaded onto your student ID card at the beginning of each semester. Just like your checking account, Wolfbucks will remain on your card until you choose to use them at any of our dining locations. The benefits to using Wolfbucks over cash or credit include a small tax break on your purchases, and when using Wolfbucks at our main dining room, the Orleans Room, you will also save \$1 on your meal.

#### **Where can Wolfbucks be used?**

Wolfbucks can be used at most of the dining locations on Loyola's Campus and are not transferable to the bookstore. Please visit our website for a full list of where Wolfbucks are accepted.

#### **What Vegetarian and Gluten-Free Options are Available?**

We offer many choices each day for students who are vegetarian, eat gluten-free, or have other dietary needs. Additional daily offerings include made-to-order pasta dishes, garden burgers, a large salad bar with meat-free proteins. We also feature a special dietary cooler, "My Zone," where special meals are made and stored, based on your specific needs.

#### **Am I required to purchase a meal plan?**

All new undergraduate students admitted in Fall 2016 or later, and all current students living in on-campus housing are required to participate in the Loyola Dining Program. All of the aforementioned students must carry a meal plan through graduation.

#### **What is the door price at the Orleans Room, the main dining room on Loyola's Campus?**

Our door prices vary by meal. Breakfast: \$8.75; Lunch: \$10.75; Dinner & Brunch: \$10.75. Tax not included in listed prices.

#### **How long is a meal plan contract?**

Each meal plan is priced based on one semester. The Meal Plan contract includes the entire school year (two semesters). Students are allowed to change meal plans within the first two weeks of each semester. It is important to note there are "closed dates" for the Orleans Room, which means students may use their Wolfbucks at retail dining locations, however, use of meal swipes will be suspended until the dining hall reopens.

#### **Meal Plan Timelines**

Meal plans begin close to the beginning of the semester and end right before Thanksgiving Break. For specific dates, please go [here](#).

# Tuition, Aid, & Billing

## Undergraduate Tuition & Related Charges

Below are the tuition and fees for 2020-2021. The other direct costs of room and board could vary according to your assigned residence hall and chosen meal plan, but the most common price of each for first-year students is listed below.

For the indirect costs, we have either listed the standard allowance or left space for you to estimate the amount for yourself.

RESIDENTS	FALL	SPRING	ANNUAL
TUITION & FEES*	\$21,264	\$21,014	\$42,278
RESIDENT HALL (DOUBLE)	\$3,814	\$3,814	\$7,628
BOARD PLAN (15 MEALS/WEEK)	\$2,959	\$2,959	\$5,918
TOTAL	\$28,037	\$27,787	\$55,824

COMMUTERS	FALL	SPRING	ANNUAL
TUITION & FEES*	\$21,264	\$21,014	\$42,278
COMMUTER WOLFBUCKS**	\$250	\$250	\$500

\* New full-time students pay a one-time Orientation fee which is included in their tuition and fees.

\*\*Commuter students are required to purchase a minimum of \$250 Wolfbucks each semester.

### OTHER COSTS

Loyola provides a **tuition refund insurance plan** applied and managed by an outside vendor.

Students have the option to purchase a **Parking Permit** which allows safe, convenient, on-campus parking.

**Books, supplies, telephone, and transportation** costs vary and should also be considered when planning your annual expenses.

### VIEW YOUR BILL

Students can view their financial information through Loyola Online Records Access (LORA). LORA is used to access the following types of information:

- View bill
- Pay tuition
- View financial aid information
- View housing and meal plan information
- Apply for a parking decal



# Tuition, Aid, & Billing

## Tuition Payments

Students are billed prior to the beginning of the semester and **payment is due August 10th**. We encourage students to add their parents or other bill payer as an authorized user to view bills and make payments. An email notice is sent to the student and all authorized users whenever a new billing statement is available. View Adding Authorized Users video at [finance.loyno.edu/student-finance/adding-authorized-user](http://finance.loyno.edu/student-finance/adding-authorized-user).

### THE TUITION PAYMENT PROCESS

Tuition payments may be made using cash, personal check, money order, wire transfer, and online by e-check, Visa, MasterCard, American Express, or Discover. All online payments are conveniently processed through our secured payment gateway; e-checks are processed as a free service, and credit cards are processed with a 2.85% non-refundable fee assessed by our e-commerce provider.

### USING THE E-COMMERCE SYSTEM

The e-Commerce system is available everyday, except during daily scheduled maintenance which occurs from 3:45am (CST) until 8:00am (CST). Please **only use your Campus Wide Identification Number (CWID)** when logging into the e-Commerce system. DO NOT use your social security number as it may display incomplete account information.

- **Students** can access the e-Commerce system through LORA under the Tuition and Billing section. While on the Account Summary page, click on Pay Tuition Online/View e-Bills/Add Authorized Users/Create e-Refund Profile.
- **Parents/Guardians** can access the e-Commerce system through LORA for Parents (LORAPAR) under the Tuition and Billing Section. While on the Account Summary page, click on Pay Tuition Online/ View e-Bills. Before parents/guardians can view their student's tuition statement or make a payment, **the student MUST authorize their Parent/Guardian/User in the e-Commerce system**. Once the student sets up this authorization, the Parent/Guardian or other Authorized User will be sent an email confirmation indicating they have been granted access. For security purposes, an additional email will follow with a temporary password to the system. Your email address and temporary password are required for your initial log in. Once the Parent/Guardian has logged into the e-Commerce system, they will be requested to complete the Authorized User profile and set up their own password.
- **Other Authorized Users** will access the e-Commerce system at [https://secure.touchnet.com/C20125\\_tsa/web/login.jsp](https://secure.touchnet.com/C20125_tsa/web/login.jsp). Please note that students MUST first grant access in the e-Commerce system before Other Authorized Users can access the system or make a payment. Access will require an email address and password authorization that has been created by the student for the Authorized User to log in.

For more detailed information on the e-Commerce system and how to authorize access for parents and authorized users, check out the Instructional Video Series [by clicking here.](#)

### MAILING PAYMENTS & WIRE TRANSFERS

Non-cash (checks or money orders) tuition payments can be mailed to the Bursar's Office at the following address:

Loyola University New Orleans  
Bursar's Office  
6363 St. Charles Avenue  
Campus Box 78  
New Orleans, LA 70118

When mailing your tuition payment, please include the student's name and Campus Wide Identification Number (CWID) on the check to ensure accurate payment posting. Postdated checks are NOT accepted by the Bursar's Office. Payments made by check will be assumed cleared after 15 days.

International students should visit us at [finance.loyno.edu/bursar/international-payments](http://finance.loyno.edu/bursar/international-payments) for convenient payment options.

# Tuition, Aid, & Billing

## Tuition Payments

### MONTHLY BUDGET PLANS

Loyola accepts monthly payments through Nelnet Campus Commerce. Nelnet offers monthly plans with no interest and an annual enrollment fee. Amounts budgeted through Nelnet are limited to the billed charges (tuition, fees, residence hall, and meal plan) less scholarships and financial aid expected to be received by the student.

Billed charges are usually paid out in full over eight to twelve months with payments beginning as early as April 15th. Single-semester plans are available using a four or five month payment term. Monthly payments are not accepted without enrollment in the Nelnet payment plan. Apply at the website listed below. The deadline to enter one of these plans is **August 28th for Fall** and **January 28th for Spring**.

Nelnet Campus Commerce  
1-800-609-8056  
[online.campuscommerce.com/signin/4MMRH](https://online.campuscommerce.com/signin/4MMRH)

### QUESTIONS

The following offices can assist with your questions related to tuition, payments, financial aid, and more.

#### Tuition and Fees, Billing, Payment Plans, Refunds

##### STUDENT FINANCIAL SERVICES

Thomas Hall, Room 406 | Phone: (504) 865-3337 | Email: [sfscenter@loyno.edu](mailto:sfscenter@loyno.edu)

#### Tuition Payments, e-Commerce

##### BURSAR'S OFFICE

Thomas Hall, Room 206 | Phone: (504) 865-2388 | Fax: (504) 865-3661 | Email: [bursar@loyno.edu](mailto:bursar@loyno.edu)  
<http://finance.loyno.edu/bursar/>

#### Financial Aid, Loans, Grants, Scholarships

##### FINANCIAL AID AND SCHOLARSHIPS

Thomas Hall, Room 410 | Phone: (504) 865-3231 | Fax: (504) 865-3233 | Email: [finaid@loyno.edu](mailto:finaid@loyno.edu)  
<http://www.loyno.edu/financialaid/>

# Financial Aid

## Overview, Instructions, and More

### HOW AID IS APPLIED TO YOUR BILL

If you have been awarded a merit scholarship, funds will be directly credited to your bill for the semester.

To be eligible for need based financial aid, you must apply for federal financial aid each year by completing the Free Application for Federal Student Aid or “FAFSA”. Once we receive your FAFSA from the federal processor, we calculate your eligibility from all sources of need-based aid including federal, state, and institutional grants, as well as student loans and federal work-study.

If you are participating in the Federal Direct Loan or Federal Work Study program, you may also need to complete the following steps:

#### **Federal Direct Loans:**

If you are borrowing for the FIRST time under the Federal Direct Student Loan Program, you must complete a Master Promissory Note (MPN) and an Online Entrance Counseling Session. These two requirements allow you to review your rights and responsibility as a borrower. You can complete both requirements online at [www.StudentLoans.gov](http://www.StudentLoans.gov).

#### **Federal Work Study**

If you are participating in the Federal Work Study Program, you will receive a packet with information via email by the end of June. The packet will include all of the information you will need to begin your Work Study process.

### OTHER FINANCING OPTIONS

#### **Federal Direct Parent Loan for Undergraduate Students (“PLUS”)**

Federal Direct PLUS Loans are government sponsored low interest loans available to parents of undergraduate students through the Department of Education. The interest rate is fixed and determined each year. For more information, go to [www.studentloans.gov](http://www.studentloans.gov).

#### **Alternative Private Loans**

Private, credit-based loans offer another mechanism for students to finance the costs of education. As a general rule, these loans are more expensive in the long run than Federal Student Loans. Therefore, we strongly encourage all students to first apply for federal student loans before utilizing these programs.

# University Counseling Center

## Care for the Pack

The University Counseling Center (UCC) provides free confidential mental health services to currently enrolled Loyola students.

### SERVICES PROVIDED

- Individual, couples, and group counseling
- Psychiatric evaluations and medication management
- Consultation services for parents, faculty, and staff
- Substance abuse screenings
- Outreach programming
- Community-based referrals
- Our Survivor’s Support Services Coordinators (SSSC) are specially trained to assist students in the aftermath of sexual assault. Through ongoing meetings, phone calls, and e-mails, the SSSC provides guidance and assistance through every step of the process. The SSSC can be accessed by visiting or calling the UCC.

### FEES

All counseling services are provided at **no charge** to any enrolled student. Students are responsible for prescription costs.

### EMERGENCY SERVICES

**Counselor On-Call: (504) 865-3854**

The UCC Counselor On-Call provides immediate psychological counseling and access to free mental health care services:

- Trained, licensed mental health professionals
- 24/7/365
- Free and confidential

### CONFIDENTIALITY

UCC records are kept separate from university and academic records. Information is **only shared with the express written consent of a student** or in accordance with state laws regarding limits to confidentiality (e.g., imminent threat to self or others, etc.).

### CONTACT US

The UCC is located in Room 208, Danna Student Center. Office hours are Monday-Friday 8:30am-4:45pm. To **make an appointment**, visit the UCC or call **(504) 865-3835**. For more information, you can visit <https://studentaffairs.loyno.edu/counseling>.

#### CARE for the PACK

Students participating in the annual Take Back the Night event sponsored by Loyola University New Orleans, Tulane University, Dillard University, and Xavier University.



# Student Health Services

## Care for the Pack

### **CORONAVIRUS FAQ**

Find the most up-to-date COVID-19 information and resources at <https://faq.loyno.edu/>. Here you will find general information FAQs, academic insights and campus resources to keep you healthy and safe while attending Loyola during the pandemic.

Student Health Services (SHS) partners with Ochsner Health to provide the campus community with professional services for medical healthcare. Our physician, nurse practitioners, and registered nurse provide free primary and urgent care treatment and education about important personal health issues to students. SHS also makes referrals to local hospitals, urgent cares, and specialist.

For **non-life threatening medical concerns** outside of normal clinic hours, students can call **Ochsner On Call at 1-800-231-5257 or (504) 842-3155**, a free 24/7 nurse care line to speak with a Registered Nurse.

Ochsner On-Call provides nurse triage, appointment booking, health education, and advisory services. Ochsner On-Call nurses are supported by an on-call physician.

## SERVICES PROVIDED

- Treatment of common health problems such as UTI's, respiratory infections, headaches, sexually transmitted infections, and dermatological conditions.
- Well Women Exams
- STD Testing
- Referral Services to specialist and Urgent care facilities
- In-house lab and contracted laboratory work
- Health Education Programming
- Flu vaccines during flu season

## FEES

Most health care services are provided without charge. Laboratory tests requiring off-campus analysis are available for a fee, which will be billed to the student's health insurance or may be charged to the student's account. Students are responsible for paying for prescription medication.

## EMERGENCY SERVICES

In a medical emergency, call **LUPD at (504) 865-3434** and emergency medical services will be dispatched for ambulance transport to a local hospital.

The **closest emergency room** to campus is **Ochsner Baptist Medical Center**, 2700 Napoleon Ave. New Orleans, LA 70115.

## CONFIDENTIALITY

SHS records are kept separate from university and academic records.

Information is only shared with the express written consent of a student or in accordance with HIPAA.

## IMMUNIZATIONS

All immunization information **must be submitted prior to the start of classes** and include **Tetanus/diphtheria** (one dose within the past 10 years), **Quadrivalent Meningococcal A, C, Y, W -135 vaccine** (one dose at age 16 years or older OR, if age 21 years or older and living in a residence hall, then one dose within 5 years), for students born after 1956, measles, mumps and rubella (two doses).

The Proof of Immunization Compliance Form, which can be found on the SHS website, should be completed and uploaded to your application status page. Documentation without the Immunization Compliance Form **WILL NOT be accepted**. The form will only be accepted with a physician's signature.

## CONTACT US

SHS is located in the lower level of the Danna Student Center. Students seeking treatment should call SHS at (504) 865-3326 to schedule an appointment. No walk-ins will be accepted. For more information, you can visit <https://studentaffairs.loyno.edu/health>

# Safety & Security in the Big Easy

## Services, Important Numbers, & More

### PROPERTY SECURITY

- **Lost & Found Repository:** LUPD's office is the designated "lost and found" control center for the university. If you have lost or found property, you can call LUPD at (504) 865-3434 or stop by LUPD Headquarters located in Biever Hall.
- **Bike Registration & Permit Program:** If you have a bike on campus you must register it with LUPD at their Headquarters. You will be given a numbered bike permit decal to place on your bike which helps LUPD recall the make, model, color, and size of your bike if it is ever stolen.
- **Operation ID:** LUPD has property engravers that you can use to mark any type of object such as televisions, laptops, books, etc. This can help in identifying property that is lost or stolen.

### IMPORTANT TIPS FOR ON & OFF CAMPUS

- Always lock and secure your doors - especially if you live in the residence halls.
- Be aware of blue light emergency phones.
- When walking off-campus, stay in high-traffic areas so there are people around at all times.
- When going to a party or bar, always use the "buddy system."
- Make a safety plan with friends. Tell them where you are going and when you will be home.
- Carry a cell phone out of view when possible to avoid a "grab and run" theft.
- Always have cash on hand for a taxi or download the Uber or Lyft Apps.
- Do not allow yourself to be left alone in an unfamiliar situation.
- Do not drink anything that you did not open or mix yourself.
- Trust your instincts.
- Do not lend your Wolf Pack ID card to anyone
- Avoid walking alone after dark.
- Do not leave valuables unattended.

### OUTREACH

- **Motorist Vehicle Assistance:** LUPD provides battery boosts, unlock vehicle service, and tire change training.
- **Be On the Look Out (BOLOS):** BOLOS are timely warning notices that are issued to the university community through your Loyola email about crimes that occur on or around campus.
- **Emergency Text Messaging Service:** All students are included in the campus Emergency Messaging System. This will send emergency alert information via text and voicemail to mobile phones.
- **Rape Aggression Defense System (RADS):** RADS is a 12-hour training course designed around your schedule in various time increments to maximize the physical defense abilities of women. The goal of the program is to increase the number of viable options for self-defense for a woman who is attacked. You can call LUPD at (504) 865-3434 to find an upcoming class or to schedule one at your convenience.

### EMERGENCY PREPAREDNESS

Emergency situations are never convenient, which is why it is critical that our community be prepared for the unknown. At Loyola, we create a culture of preparedness and resiliency. We strongly encourage everyone to be knowledgeable of their own individual plans as well as university policy.

To learn more about Loyola's Emergency Management, tips for students and families, and what you can do before, during, and after various types of emergencies, visit <https://emergency.loyno.edu/>

# Safety & Security in the Big Easy

## Services, Important Numbers, & More

Whether you currently live in New Orleans or this is your new hometown, it's important to take steps to stay safe on campus and in the Big Easy. New Orleans, like all major cities, requires a certain amount of self-awareness and assertiveness to be safe.

**The most important steps you can take when on or off campus are:**

- **BE AWARE** of your surroundings.
- **REPORT** suspicious activity to LUPD or other local law enforcement agency when off campus.
- **WALK** in groups and in **WELL-LIT** areas after dark.
- Use **SAFETY ESCORTS**.

## **IMPORTANT NUMBERS - ADD THESE TO YOUR PHONE NOW!**

**Loyola University Police Department (LUPD)** - (504) 865-3434

**Loyola Emergency Hotline** (hurricanes, campus emergencies): (504) 865-2186

## **LOYOLA UNIVERSITY POLICE DEPARTMENT (LUPD)**

The Loyola University Public Safety/ University Police Department (LUPD) has numerous resources and services to provide the Loyola community with a safe and secure learning environment.

LUPD Headquarters is located in **Biever Hall** - the entrance closest to the University Sports Complex. LUPD can be reached by dialing (504) 865-3434. A detailed listing of services, contact information, and more can be found at [loyno.edu/police](http://loyno.edu/police).

## **PERSONAL SAFETY & ESCORTS**

- **Public Safety and University Police:** Officers are post certified and on duty 24 hours a day, seven days a week.
- **Blue Light Emergency Phones:** LUPD utilizes 34 blue light emergency phones across campus. You can use these to report an emergency, suspicious circumstances, or conditions that pose a threat to your safety. The Blue Light phone will go directly to LUPD.
- **Security Cameras:** Over 180 cameras are located throughout campus.
- **Safety Escorts:** LUPD will provide a safety escort 24 hours a day, seven days a week to any location on both Loyola campuses or to your residence or vehicle within the immediate university police jurisdiction.

# Safety & Security in the Big Easy

## Resources & Education

### EVERFI

All actions have consequences. Before you go too far in any direction, ***stop and think about it.***

A student's college experience should be one of the most memorable of their life. During this time they will learn more about their gifts and talents and how to use them productively. They will also discover more about themselves as a whole person - their thoughts, ideas, needs, wants and beliefs. They will find many opportunities and challenges along the way, and they need sound information to make healthy decisions.

Developed by student affairs professionals, EVERFI is a comprehensive program designed to inform students about how to minimize the risks associated with alcohol, drugs, and sexual assault. EVERFI courses prepare students before they begin their life in college. **All first-year students are mandated to complete an EVERFI course. Failure to complete the course will result in an Administrative Meeting with the Chief Student Conduct Officer and possible conduct charges.** For any questions about EVERFI, please contact Dr. Diana Ward, Chief Student Conduct Officer and Title IX Coordinator at [dmward@loyno.edu](mailto:dmward@loyno.edu)

*Students will receive an email in August or September about completing the course; the email will contain directions for completing the course, and it will include a deadline for completing the course.*

## SEXUAL HARRASSMENT INFORMATION

Below are options to receive support if you or someone you know has been the victim of sexual harassment including: sexual assault, domestic and/or dating violence, and stalking. **You may utilize all or none of the options below.** For confidential consultation, contact the University Counseling Center at (504) 865-3835.

### Option 1: Report to LUPD

#### LUPD and press charges – NOPD will then be called

- After NOPD is called, a uniformed NOPD officer will arrive to speak with the victim.
- The uniformed officer will call a sex crimes detective who will then take the lead on the case. Once begun, this investigation must be continued to completion by NOPD and LUPD. LUPD will also send a report to the Title IX Coordinator who will reach out to the victim to discuss safety measures, support resources, and options for moving forward with University action.

#### LUPD and do not press charges

- LUPD will ask if the victim would like to speak with a female or male officer.
- LUPD will ask the victim if they would like to have a counselor called from the University Counseling Center.
- LUPD will initiate further investigation, LUPD will send a report to the Title IX Coordinator who will reach out to the victim to discuss safety measures, support resources, and options for moving forward with University action.

### Option 2: Pursue Loyola University Action

- Pursue university action. *\*This can happen regardless of whether or not a report is made to LUPD or NOPD.*
- Contact the Title IX Coordinator, Dr. Diana Ward, at [dmward@loyno.edu](mailto:dmward@loyno.edu) or at (504) 864-7151.
- The Title IX Coordinator will review all incident reports and any supplemental materials or statements in a formal meeting. The Chief Title IX Coordinator will then explain the options for proceeding to the complainant.
  - As “complainant,” the victim may be present at their discretion to provide testimony.
- If a Title IX investigation is opened, a Title IX Investigator will gather statements from all involved parties and collect other evidence. This information will be summarized in a report for both the Complainant and the Respondent to review. A hearing will then take place in which the advisors for the Complainant and the Respondent will have the chance to cross examine the Complainant and the Respondent. After reviewing all evidence, a designated decision maker will make a determination regarding responsibility and, if appropriate, sanctions will be issued.

*\*This process is not related to and is independent of any criminal proceedings in a court of law.*



# Safety & Security in the Big Easy

## Resources and University Counseling

### Option 3: Receive an Exam

- Receive a **free forensic exam** at the *University Medical Center Sexual Assault Nurse Examiner (SANE) unit*. Enter at Emergency Department, second floor at 2001 Tulane Ave, New Orleans, LA 70112. Main Number (504) 720-3000; Emergency Department (504) 702-2243; Sexual Assault Examiner Unit (504) 702-4542. Information protected under HIPPA
- Sexual Assault Nurse Examiners (SANE) available.
- Facility in the metro area that offers forensic exams free of charge.
- Can obtain exam regardless of whether or not assault is reported.
- Options for exam:
  - Evidence collection(sent to NOPD, preserved for 1 year).
  - Medical exam without evidence collection.
- Option to have medical advocate called from Metropolitan Center for Women and Children (504-837-5400) or New Orleans Family Justice Center (504-866-9554)

### Option 4: Receive Support

#### **Campus Support:**

You can access support from any of the following:

- **University Counseling Center (504) 865-3835**
  - Receive confidential individual counseling and/or consultation
- **Pastoral Counseling (504) 865-3622**
  - Receive confidential and individual pastoral counseling
- **Student Health Services (504) 865-3326**
  - Receive confidential consultation
- **Women's Resource Center (504) 865-3083**
  - Speak privately with a trained advocate

#### **Community Support:**

- **RAINN (Rape, Abuse & Incest National Network)** 1-800-656-4673 <http://www.rainn.org/>
- **Metropolitan Center for Women and Children** (504) 837-5400 <http://mccwcn.org/>
- **Family Justice Center** (504) 866-9554 (24 hour crisis) <http://www.nofjc.org>
- **Sexual Assault Program** (504) 866-7481 <http://www.ccano.org/programs/domestic-violence/>

**\*\*\*Bold resources are confidential. All others are private/sensitive but not confidential.\*\*\***