

**LOYOLA UNIVERSITY NEW ORLEANS
STUDENT CODE OF CONDUCT
2022-2023**

XIV. Medical Withdrawal

1. Voluntary Medical Withdrawal from the University

If a student is unable to complete the coursework or other course of study for a semester due to medical and/or mental health reasons, the student may request a medical withdrawal from the University. Medical withdrawal requests must be supported by appropriate documentation from a licensed care provider, submitted to the director of counseling and health services and approved by the Vice President of Student Affairs. Any student receiving a medical withdrawal during the term may be required to remain out of class the succeeding term. This decision will be based on the seriousness of the illness and time of withdrawal. There are no partial medical withdrawals for a term.

The institutional refund policy applies. Medical withdrawals must be made within the term being requested (during illness). Students who have not been enrolled at the University for a period of two semesters or more must re-enroll and follow the degree requirements in effect at the time of their reentry.

2. Involuntary Medical Withdrawal from the University

This policy is meant to be invoked by the Vice President of Student Affairs when a student is unable or unwilling to request a voluntary medical withdrawal and such a leave may be necessary because the student's behavior severely disrupts and/or threatens the university's learning environment. Before an involuntary medical withdrawal is considered, efforts will be made to encourage the student to take a voluntary medical withdrawal. The Vice President of Student Affairs may require a forensic evaluation to facilitate an informed decision.

3. Medical Withdrawal Re-enrollment

To re-enroll at the University following a medical withdrawal, a student must contact the University Counseling Center to schedule an appointment with the Director for Counseling and Health Services. The student must secure a letter from the primary treatment provider that includes dates of treatment, treatment progress, treatment plan, and a recommendation to resume coursework at the University.

Once the student has been cleared by the primary medical provider and the Director of Counseling and Health Services, and the Vice President of Student Affairs, then the student will be cleared to register for courses. If a student has other registration account holds, then those must be cleared with the respective departments in order for registration to occur.