

**LOYOLA UNIVERSITY NEW ORLEANS**  
**STUDENT CODE OF CONDUCT**  
**2020-2021**

Loyola University reserves the right to notify parents/guardians of dependent students regarding any conduct situation. Where a student is not a dependent, Loyola University may contact parents/guardians to inform them of situations in which there is a health and/or safety risk, any conduct violation relating to alcohol and drug policy violations, and when a student is removed from the University. Loyola University also reserves the right to designate which university officials have a need to know about individual conduct complaints pursuant to the Family Educational Rights and Privacy Act ([FERPA](#)).

**7. Student groups**

Registered and unregistered student groups or organizations may be charged with violations of the Code. Officers, or other leaders or spokespersons, are responsible for the conduct of their members at events recognized and sponsored by the group or organization if the leader or spokesperson has implicitly or explicitly endorsed any violation of the Code. A student group or organization and its officers may be held collectively or individually responsible for violations of the Code by those associated with the group or organization. Charges against a student group for violation of the Code are subject to the same procedure as charges against a student. Sanctions of the group or organization may include up to suspension of recognition or charter revocation.

**IV. STUDENT RESPONSIBILITIES**

The following are examples of misconduct prohibited by this Code of Conduct; they are not intended to define misconduct in exhaustive or exclusive terms and should be construed broadly according to the fair import of their terms. The following actions or any actions that violate the principles of the preamble to this document violate University standards of conduct and will result in conduct action and, in appropriate cases, referral to University or other law enforcement personnel, and/or other University officials, for investigation. Violation of any of the standards of conduct may, depending on the facts of the case and the student or group's conduct history, result in sanctions including suspension or expulsion.

Anyone wishing to report a general policy violation may utilize the [Incident Reporting Form](#) or submit a report in person or over the phone to Student Affairs (504-865-3428), Residential Life (504-865-2445), Student Conduct (504-865-3428), or University Police (504-865-3434).

The Office of Student Affairs addresses violations that occur on-campus, off-campus, and online. While the Office of Student Affairs does not regularly monitor social media sites, receipt of a report indicating behavior that is documented or occurring online will be reasonably investigated.

**1. Abusive or disorderly conduct**

Abusive conduct includes any actions against one's self or others that causes physical injury, intimidates, harasses, threatens or otherwise unreasonably interferes with another person. Disorderly conduct includes any behavior that disrupts or interferes with the orderly functioning of the University or the performance of duties by University personnel and/or any behavior that unreasonably disturbs the peace and/or comfort of a person or persons.

**2. Administrative instructions**

A student of the Loyola community is expected to comply with the oral and written instructions of University Officials and Emergency Personnel (e.g. New Orleans police, Emergency Medical Service, etc.). Compliance would include providing clear and factual information concerning the situation and cooperating in a polite and respectful manner.

**3. Alcohol**

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The Loyola University New Orleans alcohol policy adheres to the laws of the State of Louisiana and Federal law regarding the purchase, sale and consumption of alcohol and in accordance with the following specific regulations that have been established by the University:

- a. A student of legal age (*i.e.* age 21) may purchase and consume alcoholic beverages;
- b. Public intoxication and/or alcohol abuse is prohibited and is not an excuse for irresponsible behavior or *Code of Conduct* violations;
- c. A student or visitor may not publicly carry open containers of alcohol on the University property except during approved university events. An “open container” includes any bottle, can, or other receptacle that contains any amount of alcoholic beverage and to which any of the following is applicable: (a) It is open or has a broken seal or (b) Its contents have been partially removed;
- d. The university dining service provider has the appropriate licenses to sell and serve alcohol at university events and is the only approved provider.

No liquor may be sold or served at any time or under any circumstance by any student organization without prior approval by the Department of Student Involvement;

- a. Unsanctioned kegs, pony kegs, grain alcohol, Everclear, multi-alcohol drink punches, party balls, or other large quantities of alcohol are prohibited;
- b. The act of providing alcohol or alcoholic beverages from common source containers (e.g. trash barrels, watermelons, igloos, punch bowls, etc.) is prohibited;
- c. Drinking games or other activities which deliberately encourage the irresponsible consumption of alcohol are prohibited;
- d. The possession of alcohol paraphernalia, (*e.g.* beer bong, funnels, etc.), that is designated for the irresponsible use of alcohol is prohibited;
- e. A student, group, or student organization will be held directly responsible for the destruction of personal or public property, the violation of the safety or rights of another person, or the violation of any other campus regulations that may occur while they are under the influence of alcohol;
- f. A student group or student organization is expected to comply with the event registration requirements for holding a “party” or “reception” on-campus, which can be found at the Department of Student Involvement.
- g. A student that is 21 or older, and resides on-campus in the residential halls may consume alcohol in their residence hall room as long as it is in a responsible manner. They cannot provide alcohol to those under the age of 21;
- h. Alcohol consumption and/or any open or closed container will only be permitted in private and not public areas of the residence halls or in the proximity of any residence hall unless it is deemed an official Residential Life, Department of Student Involvement, or University- sponsored reception;
- i. Private events are permitted in the residence halls so long as all relevant policies concerning alcohol are followed as well as the Private Event Policy for the residence halls.

#### **4. Behavior on other campuses**

A student is responsible for abiding by the policies set forth by other campuses when visiting as a guest. A student that violates host campus regulations while present as a student visitor or guest may be referred to the Office of Student Affairs at Loyola for a hearing on the alleged offense, and/or referred to the local police at the discretion of the responsible parties on the host campus.

#### **5. Bystander intervention**

To encourage a relationship between personal behavior and the quality of campus life, all community members have an affirmative duty to take reasonable action to prevent, stop, or report violations of the *Code of Conduct*. Students are prohibited from:

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- a. Encouraging or permitting others to engage in misconduct
- b. Failing to confront, prevent, or report misconduct to a University official, which may include intervention, contacting University Police, or submitting an [Incident Reporting Form](#)
- c. Failing to remove oneself from a situation in which misconduct is occurring
- d. To promote community responsibility and bystander intervention, reporting students may be protected by Amnesty, as outlined in Section VIII of the *Code of Conduct*.

### **6. Computer and internet use**

Students must adhere to the [DMCA Compliance Policy and Notification Agent](#), [Wireless Lan Policy](#), and [Responsible Use Policy](#) as published by [The Office of Information Technology](#). Users shall understand that personal information, including pictures, videos, and comments, posted on the Internet via social media is public information. The university shall not regularly monitor online activity or information but may take action if and when such information is brought to the attention of university officials.

A student is responsible for his/her actions and behaviors while accessing the Loyola University New Orleans Internet technology network. A student may be subject to investigation and sanctions if alleged policy violations are brought to the attention of the University that describe or document University policy violations on-campus or at an off-campus University-sponsored function.

Users shall follow appropriate standards of civility to communicate with others. Such behavior involves identifying oneself when sending personal messages and refraining from any harassing, discriminatory, obscene, fraudulent, defamatory, threatening, or coercive comments or activity.

A student may not have access or use the University's administrative computer system except in the performance of their assigned duties as a student employee.

Users shall abide by all [copyright laws](#). Unauthorized attempts to browse, access, solicit, copy, use, modify, or delete electronic documents or programs belonging to other people, whether at the University or elsewhere, will be considered a serious violation of this policy.

The University will cooperate with efforts to control illegal downloads. The use of file-sharing (peer-to-peer/P2P) programs to trade or distribute copyrighted music, movies, or games, over the internet is illegal and is a violation of both [Federal law](#) and University policy.

The unauthorized access or use of University computer systems is a violation of University policy and a serious breach of law. Civil penalties might arise as a result of the improper use of computer resources. The State of Louisiana has enacted a number of laws construing inappropriate or unauthorized use of computers as criminal behavior. A student may also face University discipline that may include suspension. For more information see La. R.S. 14.73.1.

Destruction, modification, use, copying, or accessing data or programs stored in or with a computer without authorization may result in up to five years of imprisonment, a \$10,000 fine, or both. For more information see [La. R.S. 14.73.1](#)

### **7. Conduct unbecoming**

Responsible individual behavior is a basic expectation. Such behavior must stem from a recognition of and basic concern and respect for dignity, rights, and sensibilities of others. Therefore any social behavior which

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might offend these rights, sensibilities, and dignity is clearly inappropriate and will subject a student to discipline.

**8. Conviction of violation of federal, state, or local laws**

The University expects that a student will comply with all federal, state, and local laws.

**9. Decorations**

A student or student organization is responsible for and will be charged for any decorations that stain, alter, or otherwise damage on-campus property. This includes on-campus rooms, walls, walkways, hallways, residential hall rooms, etc.

Damages include, but not limited to nail holes, hooks, decals, tape marks, and stickers.

A student or student organization will be charged if disturbing or moving attached or permanently fixed furniture, decorations, foliage, etc.

A student that resides in the residence halls is prohibited from decorating windows that face outside the building. Student residents will be subject to a conduct hearing if found in violation with inappropriate objects or decorations in the window. A student that resides in the residential halls is required to return his or her room to its original condition by the end of the contract period.

**10. Dishonesty**

A student is prohibited from being dishonest in such a way that includes but not limited to cheating, plagiarism, knowingly furnishing false information to the University, its officials or duly constituted committees, forgery, and the alteration or use of institutional documents or identification with the intent to defraud.

**11. Drugs and controlled substances**

The Loyola University New Orleans drug policy adheres to the federal, state, and municipal laws regarding the consumption, distribution, possession, sale, or intent to sale of illegal drugs and/or other controlled substances. The use of illegal drugs and controlled substances is a violation of federal, state, and municipal laws and the *Code of Conduct*. Loyola University cannot and will not protect students from prosecution under federal, state, and municipal laws.

The University reserves the right to periodically conduct unannounced canine drug searches in on-campus spaces, including residence hall rooms, to identify the presence of illicit drugs in order to encourage a drug-free living environment.

The following rules shall be enforced with respect to student conduct regardless of the status of violation in any courts:

- a. Possession of drug paraphernalia as commonly defined (pipes, bongs, etc.) is prohibited. Drug paraphernalia as it applies in this section means any equipment, product, or material of any kind that is used in propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance.
- b. The distribution or merchandising of illegal drugs and/or controlled substances is prohibited and will result in dismissal and/or arrest.
- c. All illegal drugs, controlled substances and/or drug paraphernalia will be confiscated by the proper authorities.

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- d. The illegal possession or consumption of drugs, prescription medication, possession of paraphernalia, or misconduct resulting from such, will result in disciplinary action up to and including dismissal.

**12. Elevators**

Tampering with elevator equipment is strictly prohibited, as it can pose a serious safety threat to all students of the University community. Should a student or guest of the University community drop keys or other personal items down the elevator shaft, it is advised that they wait until the elevator is serviced. The student may be required to pay a fee charged by the elevator repair company for retrieving personal items.

**13. Facilities use**

A student is expected to observe the rules relating to the use of campus buildings and other University owned, operated, or approved facilities. Use of any previously described facility must be approved beforehand by the Director of Residential Life (Residence Halls), the Associate Director of the University Sportsplex, or the Director of Student Involvement (Danna Student Center). A student should have the proper authorization before entering a locked building or office on campus.

**14. False information**

Students may not intentionally provide false or inaccurate information or records to the University or local authorities. This includes, but is not limited to providing a false report of an emergency, crime, or code violation; providing false statements during a University investigation or proceeding; or falsely activating a campus Emergency Blue-Light Call Box.

**15. Falsification or misuse of university records**

A student is required and expected to complete accurately and honestly all University records. A student is prohibited from falsely making, forging, manufacturing, printing, reproducing, tampering with or altering any writing, record, document, or identification form used or maintained by the University.

A student is prohibited from knowingly possessing, displaying, or causing or permitting to be displayed any writing, record, document, or identification form used or maintained by Loyola knowing the same to be fictitious, altered, forged, counterfeit, or made without proper authority.

If a student falsifies a record and it is discovered between the time of his or her application for admission and the beginning of classes, it will be considered cause for cancellation of registration. If such a falsification is discovered after the student has begun classes, it will be considered cause for dismissal.

**16. Fire safety**

It is prohibited to tamper with fire-fighting equipment and fire alarm systems, or in any way cause a fire alarm to activate. A student is expected to report anyone observed in violation of this policy. If found in violation, the responsible student(s) may be subject to:

- a. \$1,000 fine
- b. Residence hall dismissal if the perpetrator is resident student and offense occurs in a residence hall
- c. University discipline up to and including suspension from the University and/or civil prosecution for criminal mischief.

If a fire alarm sounds, all building occupants are to go to the nearest stairway and leave the building promptly. Instructions of University officials are to be followed. Failure to leave the building promptly or follow instructions may result in a fine of \$250 and disciplinary action up to and including disciplinary probation and/or residence hall dismissal, if applicable.

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**17. Fireworks & combustibles**

Loyola University prohibits the possession of and/or use of fireworks or combustible materials; simulated or otherwise. [Louisiana law](#) and University policy prohibit:

- a. The sale, possession, or use of fireworks; the manufacture, possession, or control of any explosive compound or mixture with a detonator or initiator or both, or any fake explosive.
- b. Initiating or causing to be initiated a fire, explosion, or other emergency initiating or causing to be initiated any false report or warning of fire, explosion or other emergency. Improper use of safety, emergency or firefighting equipment or any other violation of Tulane's fire safety procedures.

The above prohibitions also apply to possession and storage of these items in a motor vehicle parked on Loyola's campus. Violation of the above policy and state law will subject the offender to University discipline up to and including dismissal from the University and/or prosecution under the state's criminal statutes depending on the nature and seriousness of the offense.

**18. Guests**

It is expected that guests of students of the Loyola community will at all times conduct themselves in accordance with the policies and standards of the University. A student will be accountable for the conduct of his or her guest(s) and may be subject to disciplinary action as the responsible party for violations of University policy incurred by their guests. Students are responsible for any activity that occurs in their residence hall rooms whether or not they are present at the time. This policy will apply to individual students, student groups, and recognized student organizations.

**19. Hazing**

Hazing is defined as any intentional, knowing, or reckless act by a person acting alone or acting with others that is directed against another when both of the following apply:

1. The person knew or should have known that the act endangers the physical health or safety of the other person or causes severe emotional distress.
2. The act was associated with pledging, being initiated into, affiliating with, participating in, holding office in, or maintaining membership in any organization.

Loyola University New Orleans seeks to promote a safe setting where students may participate in activities and organizations without compromising their health, safety, and welfare. Thus, Loyola University New Orleans will not tolerate any form of hazing and severe actions will be taken against any student or organization found in violation of this policy, up to and including indefinite revocation of the charter for the organization and suspension or dismissal for students involved. Our University is committed to supporting an environment that encourages respect for the dignity and rights of the entire university community, which includes students, faculty, staff, and visitors. To review the full policy on hazing, please visit: [http://studentaffairs.loyno.edu/sites/studentaffairs.loyno.edu/files/2019%20HAZING%20POLICY%20\(1\).pdf](http://studentaffairs.loyno.edu/sites/studentaffairs.loyno.edu/files/2019%20HAZING%20POLICY%20(1).pdf)

**20. Identification cards**

As part of registration, each student is responsible for securing a student identification card, known as the Loyola Express Card, which shall remain in his or her possession at all times. A student who withdraws or is withdrawn from the University shall surrender the identification card to the appropriate University official. A

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student shall, upon demand, surrender their identification card to the appropriate University authority. The individual requesting the surrender of the Loyola Express Card must properly identify themselves.

Refusal to surrender an identification card is cause for disciplinary action.

The identification card is issued to the individual student and is nontransferable. Any student using a Loyola Express Card improperly will be fined \$100 for the first violation. Any subsequent violation will be subject to a \$150 fine and disciplinary action.

**21. Keys**

A student shall not, without proper authority, knowingly possess, make, or cause to be made any key to operate any lock or locking mechanism used or maintained by the University. All keys to University locks are to be reproduced only by Physical Plant.

**22. Noise**

A student and/or student organization will keep noise at an acceptable level that does not disrupt on-campus residents or the learning environment around other buildings. The use of microphones, and other amplified noises in these areas must be approved by the Department of Residential Life and/or the Department of Student Involvement, and will be considered only with a written proposal, submitted no less than 24 hours before the start of the event. A fine of up to \$250 will be levied against student(s), student groups, or a student organization(s) that are found to be in violation of this policy.

**Residence Hall Quiet Hours**

In order to maintain an atmosphere in the residence halls that is conducive to study and sleep, quiet hours are observed during the following times:

- a. Sunday – Thursday: 8 p.m. – 10 a.m.
- b. Friday – Saturday: 10 p.m. – 10 a.m.
- c. The week prior to and during Final Examinations

During quiet hours, students in the residence halls, porches and residential quads must keep stereos, TVs, voices, musical instruments, and other sources of noise at a level that cannot be heard in another student's room. In addition to quiet hours, courtesy hours are in effect at all times. A student will comply with any and all reasonable requests made by University officials and students to lower their noise levels.

**23. Obstruction of disciplinary matters**

A student is expected to comply and participate fully in the disciplinary process of the University. Non-compliance will subject a student to further disciplinary action and/or sanctions. Non-compliance factors include, but are not limited to, the following:

- a. Any attempt to intimidate, harass, or abuse any party or witness to a disciplinary action, or any board member or hearing officer, before, during, or after a conduct hearing, is prohibited.
- b. Denial or failure to meet with the University Conduct Officer or other hearing officer(s) for a conduct administrative meeting.
- c. Failure to attend a conduct hearing with a hearing board or hearing officer(s).
- d. Failure to complete assigned sanctions.

**24. Persistent misconduct**

A student with prior conduct history may be subject to a full judicial file review during a proceeding if it is determined that behaviors reflecting consistent disregard for University or residence hall policy, and/or the rights of others, exist.

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**25. Pets**

Pets and other animals are not permitted in any residence hall or other campus facility, with the exception of aquatic fish (that live underwater 24 hours per day) in a properly maintained 10-gallon aquarium. Only emotional support and certified service/guide animals approved by The Office for Accessible Education are permitted in the residence halls or other campus facility.

**26. Promotion of non-recognized student organizations**

A student is prohibited from affiliating and promoting non-recognized student organizations. A student is prohibited from promoting the goals, purposes, identity, programs, or activities for suspended organizations or organizations whose charters have been revoked.

**27. Property damage**

A student is prohibited from removing, destroying, or otherwise damaging property of others and University property. A student is prohibited from any action that could inflict damage to University property. A student is prohibited from intending to, or accidentally damaging, defacing, or otherwise destroying University facilities. A student is prohibited from intending to, or accidentally damaging, defacing, or otherwise destroying personal property of a University community member.

**28. Retaliation**

The University prohibits retaliation (including retaliatory harassment) against anyone for inquiring about suspected breaches of University policy, registering a complaint pursuant to its policies, assisting another in making a complaint, or participating in an investigation under its policies. Retaliation is a serious violation that can subject the parties to strong responsive action, including sanctions, independent of the merits of the policy violation allegation. Retaliation is prohibited even if the University finds that no violation of the policy occurred.

Retaliation is defined as an adverse action or adverse treatment against an individual involved in an investigation by an individual who knew of the individual's participation in the investigation.

Anyone experiencing any conduct that he or she believes to be retaliatory (or retaliatory harassment) should immediately report it.

**29. Room responsibility**

All students found in the presence of a policy violation within a residence hall room, regardless of participation, will be charged with an alleged violation of the *Code of Conduct* and have a conduct hearing. Students may be found responsible in the conduct hearing for the alleged policy violation and appropriately sanctioned. Students are responsible for any activity that occurs in their residence hall rooms whether or not they are present at the time.

**30. Theft**

A student found to be appropriating University or private property for their own use or sale without the specific consent of the owner, or person legally responsible for it, will be subject to investigation from both University and civil authorities.

**31. Tobacco**

The use of any tobacco product in any form is prohibited on all Loyola University New Orleans facilities and property. Tobacco is defined to include any lighted or unlighted cigarettes (clove, bidis, kreteks), e-cigarettes,

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cigars, cigarillos, pipes, hookah products, any other smoking product; as well as any smokeless, spit or spit less, dissolvable, or inhaled tobacco products, including but not limited to dip, chew, snuff, or snus, in any form (orbs, sticks, strips, pellets, etc.). The sale of tobacco products or tobacco-related merchandise (including items that display tobacco company logos) is prohibited in and on all university-owned property and at all university-sponsored events, regardless of the vendor. The free distribution or sampling of tobacco products and associated products is prohibited on all university-owned and leased property and at university-sponsored events, regardless of venue. Tobacco industry and related company sponsorship of campus events, including athletic events and athletes, is prohibited.

### **32. Unauthorized Recording**

Any unauthorized use of electronic or other devices to make an audio or video still frame or photographic record of any person without their prior knowledge or without their effective consent when the person or persons being recorded have a reasonable expectation of privacy and/or such recording is likely to cause injury or distress; this includes but is not limited to surreptitiously taking pictures of another person in a gym, locker room, or restroom or recording administrative meetings with university officials. If a recording is made that captures a violation of student rules or law, the CSCO may elect not to enforce this section of the rules against the student making the recording.

### **33. Verbal or physical aggression**

A student is prohibited from any verbal or non-verbal comment or physical action, which could inflict or seriously threaten injury or harm to a person.

### **34. Violation of University Rules**

Violation of any University policy, rule, or regulation published in hard copy or available electronically on the University website will be considered a violation of this policy. Such rules include, but are not limited to, Department of Residence Life Community Standards and Policies, Information Technology policies, Student Organization policies, and classroom expectations.

### **35. Visitation**

#### **a. Applicable Definitions**

Residential Students are defined as full-time students living in one of the on-campus residential communities. Students will be provided a sticker (placed under the photograph on their student ID), which is unique to their building, at the start of each semester to indicate their status as a residential student. Non-Residential Guests are defined as any individual who is not residing on campus. This includes students residing in off-campus housing, family members, friends or acquaintances not associated with Loyola University New Orleans, or “friends of friends” who accompany another guest into the residence hall. Minors are defined as any person between the ages of 5-16 years. This includes children of students, family members, siblings, friends, and children of friends. Infants are defined as any person under the age of 5 years. Infants are not allowed to stay overnight at any time. Visitation Hours are specific hours in which guests (regardless of age, sex, or relation) are permitted to visit a residence hall room without the prior permission of roommates.

#### **b. Check-In**

Residential Students entering their assigned residence hall are required to show their student ID with the correct building sticker to the Desk Assistant upon entering the building each time.

Residential Students entering a residence hall in which they do not reside and Non-Residential Guests are required to be checked in by a host (a residential student assigned to that building) at the front desk. Both the host and guest will be required to leave a photo ID with the Desk Assistant upon entering the building each time and collect their IDs from the Desk Assistant upon exiting the building.

Non-residential guests who cannot present a photo ID will not be permitted to check into the building at any time, with the exception of Minors, who must obtain a visitor ID card at the front desk.

Non-residential guests are expected to conduct themselves in accordance with the policies and standards of the university at all times.

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- Identification cards will not be returned to any individual unless both the host and guest are present.

**c. Visitation Expectations and Responsibilities**

- Residential students will discuss and define visitation hours for their room within the first 7-weeks of the Fall semester. This information will be posted in the Roommate Agreements, which will be placed in each room and a copy will be filed with Residential Life.
- Entering first-year students will have Visitation Hours of 9:00am-12:00am, 7 days a week until they have completed and reviewed their Roommate Agreement with a Residential Life staff member.
- Entering upperclassmen will have 24-hour Visitation Hours until they have completed and reviewed their Roommate Agreement with a Residential Life staff member.
- Roommate Agreements may be amended at any time as deemed necessary by residents or staff. Amendments to established visitation hours should be completed with all room/suitemates and a Residential Life staff member. All changes must be documented on the Roommate Agreement.
- After a room swap or in the case of a new room/suite mate, the Roommate Agreement will be reevaluated to accommodate all current residents.
- Residential students are accountable for enforcement and reporting to a residential life staff member when visitation hours are violated. (See below for more information on the reporting process.)
- Regardless of the agreed upon visitation hours, individuals are required to maintain an atmosphere that is conducive to sleep and study and should be respectful of the rights and privacy of others at all times.
- Students violating Visitation Hours or the right of privacy of others will be subject to disciplinary action and possible loss of guest and visitation privileges.
- All Minors and Infants must be accompanied by an adult. Minors desiring to stay in the building overnight must be between the ages of 5-18 years; be the sibling of the residential student serving as their host; be able to prove their kinship; and have written permission from the Residential Life office 48 hours prior to the Minor's arrival.
- Residential students living in Carrollton, Buddig, and Cabra Halls may not host more than TWO guests (residential or non-residential) at any one time per resident. Residential students living in Biever Hall may not host more than ONE guest (residential or non-residential) at any one time per resident. Violations of this must be reported by students and/or enforced by Residential Life staff.
- Hosts will be held responsible for the conduct of their guest(s) and may be subject to disciplinary action as the responsible party for violations of the University policies incurred by their guest.
- Non-residential guests should be escorted by their host at all times.
- A staff member or resident may ask a guest (residential or non-residential) to leave at any time and guests are expected to comply with such requests.

**d. Extended Stay Visitation**

- Extended stay visitation is defined as any time a guest is present in their host's room outside of or past the established visitation hours.
- Hosts must seek and receive permission - at least 24 hours prior to the guest's arrival - from their roommates.
- Hosts must obtain written/electronic permission from a Residential Life Professional Staff member - at least 24 hours prior to the guest's arrival - for any guest staying more than one consecutive night. Requests may be submitted via the Residential Life Resources page.
- Guests (residential and non-residential) may not visit during extended stay hours more than three times in one week and not in two consecutive weeks. An extension of stay may be granted by the

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Community Director; questions, concerns, or violations of the extended stay policy may be directed towards your Resident Assistant or Community Director.

### **e. Intimate Relations**

- Intimate relations are defined as any acts of physical intimacy that are characterized by a sexual nature or sexual activity.
- Intimate relations and cohabitation are not endorsed by the University and can be considered Conduct Unbecoming. These relations are prohibited regardless of age, sex, gender, or class standing.
- If a roommate or other hall residents believes that this policy is being violated, s/he is encouraged to seek the assistance of a Resident Assistant or Residential Life staff member. In the event of a formal complaint, the student(s) will be questioned and could be sanctioned through the discipline process, moved to another room, or both.
- Ultimately, guest policies are meant to ensure the privacy of our students who share rooms, suites, and apartments with others. Each resident has a right to privacy and comfort that outweighs his/her roommate's guest privilege. If the presence of a visitor/guest is an inconvenience to a roommate, the visitor/guest should leave. No one should abuse this right by making unreasonable demands. Students violating the guest policy or the right of privacy of others will be subject to disciplinary action and possible loss of privileges.

### **f. Addressing/Reporting Visitation Hour Violations**

- Students are expected to report a violation of visitation hours to a residential life staff member (their Resident Assistant, the Resident Assistant on Duty, or the Desk Assistant), at which point, documentation and enforcement will occur. Students in violation will enter the conduct process and may lose visitation privileges as a result of their hearing.
- Students should first attempt to discuss any conflicts or violations with their roommate as they arise
- If the issue persists, seek out the assistance of your Resident Assistant who can schedule a meeting with both individuals to attempt to address the concern.

SPECIAL NOTE: Due to the influx of visitors and in attempts to heighten security during such a busy time, all visitation privileges for on-campus residents are suspended during Mardi Gras, starting on the Friday before and ending the Wednesday after Fat Tuesday. Special visitation regulations apply during this period which greatly restricts the number of guests allowed in the residence halls.

## **36. Weapons**

Loyola University prohibits the possession of and/or use of firearms or other dangerous weapons; simulated or otherwise. [Louisiana law](#) and University policy prohibit:

- a.** The manufacture, ownership, possession or custody or use of any switchblade knife, spring knife, or other knife or similar instrument having a blade which may be automatically unfolded or extended from a handle by manipulation of a button, switch, latch, or similar contrivance.
- b.** Carrying a dangerous weapon to include any gas, liquid, or other substance or instrumentality that, in the manner used, is calculated or likely to produce death or great bodily harm.
- c.** The possession of firearms on-campus; simulated or otherwise.

The above prohibitions also apply to possession and storage of these items in a motor vehicle parked on Loyola's campus. Violation of the above policy and state law will subject the offender to University discipline up to and including dismissal from the University and/or prosecution under the state's criminal statutes depending on the nature and seriousness of the offense.