Attending: Cissy Petty, Chris Cameron, Nan Davis, Chris Flynn, Mike Giorlando, Robert Reed, Karen Shields, Pat Bailey, Amanda O’Dell, Tammy Jackson (minutes)

Cissy Petty:
• Welcomed Pat and Amanda to our Director’s Meeting.
• Gave everyone 15 minutes to review handout of compiled recommendations for VPSA first 100 days.
• Reorganization & Pathways – this will be on-going, there will be no set timetable. We’ll determine as a group what will happen. There will be changes, but everyone will know ahead of time. By December, we’ll know more about what changes need to happen in the division. All directors should talk to staff in January to see if they can see themselves in 1, 3 or 5 years still at Loyola. If some feel they need to move on, we can start search during hiring season, March. We could conduct searches at NASPA/ACPA. Going to Council of Deans Retreat and President’s Cabinet Retreat and will communicate information back to directors.
• Facilities & Auxiliary Units – We’ll develop a plan for Health Center and Residential Life regarding refurbishments/renovations. Spoke with a venture capitalistic company about this also.
• Staff Advance – Will have an advance, but not sure the best time to schedule.
• At advance, do a values clarification exercise so we all agree on our core values.
• Mission & Values – these could be discussed further at the staff advance.
• Will be sending all directors two items: 1. Synopsis of best residential learning communities in the country. 2. First year program – need to establish what a FY program really is. Need to put it back out there showing all costs. This information will be shared before our advance.
• After our advance, we’ll invite Kevin and Walter (separately) with agendas to meet with our division.
• Communication strategies – will relay all pertinent information to directors following President’s Cabinet, Council of Deans, etc. Strive to keep directors informed of happenings at the university.
• “Welcome Back the Pack” is scheduled for September 6th, all directors are invited.
• Rosy’s Jazz Hall Student Leader Party will be August 20th from 2-5pm. There will be a live band, lots of foot and gifts for everyone.
• Short-term action strategies were discussed.
• Think of a strategy to approach Paul Fleming regarding WFF. Men’s room downstairs has horrible odor, Post Office employees constantly complain.
• In process of updating Crisis Manual and a protocol chart (will ask for your suggestions). Working on Pandemic flu procedures.
• If a problem arises during the night, do not err on the side of not calling her in the middle of the night, needs to know of situations.
May have a rotating chair at each directors meeting so it’s not always the same person leading the meeting.

Director’s meeting minutes will be e-mailed, but only highlights will be placed on our intranet.

Would like to remove the chain link fence around Res Quad and put Adirondack chairs on the grassy area.

All divisional events need to be evaluated after they occur. These are only programs, not a person we would evaluate. We must learn to be critical and not take personally.

Divisional budgets for next year will be different, but decisions will be made in concert with all directors. We will put all the money on the table and decide where it goes.

Judicial process – possibly someone on staff in Student Activities will handle this process for a time. Pam will also help with judicial matters.

Meeting with SGA, UPB, etc. weekly to establish a relationship.

Healthcare for women is something we need to explore further.

Asked Robbie to work with Karen regarding students completing their evacuation plans upon check-in.

**Chris Cameron:**

- Asked to see WFF contract to see if they’re meeting contract requirements, but still has never seen it.
- Clubs could start supporting more events on-campus to bring students together.

**Nan Davis:**

- Cleanliness of Rec Plex has deteriorated. WFF does not seem to be meeting contract requirements. It’s become a health and safety issue.

**Chris Flynn:**

- Blackboard may be a way the division could communicate.
- To alleviate costs, may consider charging each student a health care fee, Holy Cross charges each student $300 per year.
- Accepted a position at Virginia Tech and will be leaving Loyola in September.

**Mike Giordano:**

- Would like Athletics to be announced during orientation. All student leaders should be introduced at Swamp Stomp (i.e., SGA, captains of athletic teams, RA’s, etc.).
- Suggested getting RA’s involved in promoting Athletics on-campus and the athletic department would assist.
- Staff directory placed in the Rec Plex would be helpful for visitors.
- Felt there should have been activities, etc. at the Luau.
Robbie Reed:
- Feels that an advance will be part of a new beginning.
- Law students checking in today, senior staff checked in yesterday, RA’s & DA’s check in on the 16th, volleyball and soccer members check in on the 16th, international students check in on 21st and remaining students check in on 25th.

Karen Shields:
- It was Vicki McNeil’s policy that all Student Affairs professional staff attend either the Swamp Stomp or Luau.
- Thanked everyone for helping during orientation.

Pat Bailey
- WFF has a huge turnover of employees.

Amanda O’Dell
- Signage for Student Health needs improvement.
- They clean their own offices.
- Would like to hire a reliable clerical person.
- Concerned about having enough money to purchase immunizations.
- Pharmacy pick-up will continue.