Minutes
Athletic Meeting
February 7, 2007

We will have five members from our department attend the Hall of Fame banquet on Saturday: Gio, Brett, DoBee, Al, and Doris. This year it will be a sit down banquet vs the reception style as in the past. Gio apologized for not getting the word out to the entire department concerning the Hall of Fame date and time.

1. We actually have dual Strategic Goals; one from Fr. Wildes and his cabinet and one from Student Affairs. Consultant Tom Scheye will be on campus Friday, February 9 to discuss our strengths, challenges, opportunities and threats. Brett will have available our SWOT analysis.

Do not take anything personal from this analysis.

We could cultivate students that need to do service hours for minor infractions to work for our department.

Individual teams that work the concession stand for games could use this as a fund raiser and keep the money for their sport.

Loyola University is not in any shape to take us under; we would lose money at this time.

One major strength is the rollover of our budgets. We are better off not being securitized by the board; we are able to dictate how we use our money. No one knows what each program does with their own monies. The school can come in and take our development accounts but we could sue.

There is no maintenance fund for the Rec Plex or the Dana Center. There is no money on the side from any budget. The university’s discount rate is the biggest problem.

The fact that we can go in and ask for an increase is a definite strength. At this time we need to lay low; under the circumstances we are fortunate to be where we are. We are the only department in the whole university that has not lost any personnel. As bad as it is, it could be worse if we were under the school umbrella.

There is an opportunity for growth at Segnette Field for our baseball program. We could have a shuttle bring students back and forth from the university to the field.
There has been a lot of time and effort put into generating support at our home games. Groups on campus have been supportive.

We need to get out to the media about our athletic GPA’s. Baseball had some 3.0 students this year, Cross Country had five runners with at least a 3.5 and women’s basketball had four 4.0 student athletes.

Our university brings strength to our community. Res Life is now part of this area’s civic group and has attended some meetings. Our department has done some community work; baseball is scheduled to work in Belle Chase.

We are probably the most visible department on campus. Our Hall of Fame keeps us up with our alumni.

The academic requirements are more of strength than a threat for soccer and volleyball – it is a threat for baseball which lost four kids because of the academic challenges.

Recruiting in our affiliation (NAIA/GCAC) is a big threat. Kids want to sign DI, but they become unhappy and could possibly come here in a year. Our selling point is the Loyola degree.

Leveraging has hurt this department. No student can receive a “full package”.

The lack of local students is a definite weakness. There is a billboard on the West Bank: Millsaps – Think Student/Athlete.

2. Our athletic academic gala is set for Wednesday, March 25 at 6:00 p.m.

3. The golf tournament will be held on May 18, 2007. One hundred percent of the money you raise goes into your development program. Registration and lunch will begin at noon with a 1:00 p.m. tee time. The cost is $150.00 per golfer.

4. Brett has received one candidate from men’s basketball and one from soccer for Who’s Who. Please give Brett your candidates, they must be seniors.

5. Jan Moppert from learning services has given Gio first refusal on getting student athletes to work a booth a Jazz Fest on May 5th. Each person will earn $75.00 which will go into your individual programs. The shift begins at 10:00 a.m. till closing, around 9-10 p.m. They will also receive passes for
the Jazz Fest, not having to work the entire day without a break. Give Gio the names and he will forward them to Jan.
Loyola University New Orleans Athletic Department Meeting
Feb. 7, 2007
AGENDA

1. Strategic Plan - Student Affairs & University pathways/

2. Athletic Academic Gala - Date

3. Golf tournament/ golf signs/foursomes/sponsors

4. Who's Who candidates

5. Learning services - Jazz Fest fund raiser/ $75 per worker per shift
S.W.O.T. Analysis

Strengths:
- Facility
  - Volleyball
  - Baseball
  - Soccer (maintenance, D1 caliber)
- Existing staff
- Budget
  - Rollover
- Contributes to residential life (activity)
- Life learning skills constant with Jesuit mission
- Academic performance of student-athletes
- Community outreach/service
- Advance university
  - Good relationship with Institutional Advancement
- Academic reputation of university

Weaknesses/Challenges:
- Facility
  - Soccer (lack of control)
  - Basketball
  - Locker rooms (All teams)
- Support Staff
  - Assistant coaches
  - Interns
  - Student Workers
  - Graduate Assistants
  - 10 month employees
  - Pay
- Lack of success
  - Quality of experience
- Schedule cycle
- Budget
  - Amount
  - Enrollment Driven
- NAIA/GCAC affiliation
- City of New Orleans
- Lack of Scholarships
  - Baseball
  - Soccer
  - Volleyball
  - Cross Country
Opportunities:
- Facility
  - Basketball
  - Volleyball
- Staffing
  - On-campus groups
  - Disciplined students
  - Recreation department resources
  - Varsity teams
- Residential activity
- Community outreach/service
- Transfer athletes

Threats:
- Facility
  - Soccer - Lack of control over Tulane facility
- Budget
- City of New Orleans
  - Perception
- Cost of tuition
- 13 DI teams in state (soccer)
Loyola Athletics and Wellness Meeting #1
August 13, 2007
AGENDA

1. Advance: Summary/ Follow Up
2. New Positions report: Adm Asst/ Asst. Director Wellness/SID Intern
3. NIRSA Passport
4. Capital Improvement during “down time”: e.g. paint in showers
5. Vans
6. Game Management Update: Aug. 25 1st VB game
7. Frequency of Meetings
8. Furniture/ Printer situation
9. Athletic Convocation: Aug. 28/29
10. Area Reports:
    Facility
    Athletics
    Student Workers
    Wellness
1. Gio shared his word from the Advance with everyone; the word is "respect". Gio stated that he gained a much better understanding and had more respect for the wellness staff and student workers. He believes that other departments in our division received the same understanding and respect for our department from the director's meeting held on Monday of the Advance. We now have a blueprint of who we are. Gio thanked everyone for all of their hard work that went into setting our priorities. We should know some results by December, we cannot sit back, we need to come up with a plan to follow through with our priorities. Cissy asked the directors to keep the momentum going. There was question if we had enough down time to enjoy the facilities; maybe we could add an extra day next year.

2. Germayne has received about 20 administrative assistant resumes to date and has the list narrowed down to 4. Gio asked that Doris be in on the selection process and Brett volunteered. After further discussion it was stated that the selection committee will be Brett, Zach, Mark and Germayne. Gio will also sit in on the interview. Chris Cameron asked to go over our applicants in order to fill his vacancy. Most of what Germayne received were resumes without applications. Chris will not be given our top 4. Mark will contact Doris Newman in HR to verify that our top 4 are truly interested in the athletic/wellness position.

Germayne has the applications for the Assistant Director of Wellness on her desk as well, there are not as many as the Administrative Assistant's. Germayne and Kristi will go over the applications independently and then compare their top choices.

Brett has received about 15 resumes for his SID Internship. By the end of the week he will have it down to 5 and then to 2. Gio stated he would also like to meet the applicants for this position also.

3. There is a pilot program being offered whereas institutional members can allow other institutional members use of their facility for free. Germayne will look into this further for us.
4. The facility locker rooms are in need of paint and repair. It was stated that physical plant no longer employs painters. We need to hire and pay for this ourselves. Gio would like to get a price for just the painting cost. Dr. Dauterive emailed Gio that some of his Tulane colleagues used our facilities and complained about the condition of the locker room. The institution does not have a budget for maintenance. It will cost about $100,000 to $150,000 to repair the pool. Cissy and Gio will rally to set up a maintenance budget.

5. As a result of the merger, we now have 4 vans. LU5 is done, the back doors don’t open and LU 4 is in similar shape. LU6 and LU8 are okay. Ric Bell said to get rid of the 15 passenger vans; they have a high roll-over rate. Our department does not need 4 vans; we should look into a new one, approximately $35,000. Maybe we should look into fixing the doors on LU 4 to keep it just for hauling. It was also suggested that we may want to look into purchasing a golf cart.

6. Gio will have a list of his athletes to work the first volleyball game on August 25th. DoBee stated some of her women may be in to work also. We will not know until the second week of September about our numbers for work study students. Since the pay was increased to $7.00 an hour, the amount of hours worked will be cut. This will be a burden for game day staff, especially at the end of the semester when students have maxed out on their allotted hours.

7. Associate and Assistant Directors will keep the meeting date of every Monday on their calendars but it is not etched in stone. The first Monday of each month will be the meeting date for all athletic and wellness staff members.

8. Mark has installed a network for all on the 5th floor to print to a central printer. We have major problems to get everyone some office space. The building was not designed for expansion. Gio will come up with a plan by Thursday; there may be 2 people to share one office if the office is large enough. We need an immediate plan but really need to look at shaping office spaces.

9. The convocation is where the staff meets with the student athletes to go through the athletic handbook. Last year we invited all directors, Cissy and Kurt. Gio is looking to expand the invitations to the associate directors this
year. August 28 is confirmed but Tommy has practice; the date needs to be moved to Wednesday, September 5th.

10. We need to come to a conclusion on what the facility hours will be. Germayne suggested we keep them as they are. Gio questioned why we are not open at 6:00 a.m. 5 days a week. Gio said we should be in the Loyola bulletin and we could post it in the Maroon. If we opened earlier on Tuesday and Thursdays, it would cost $2,000.00 more a year. We will keep the summer staff on to cover the first 2-3 weeks of school.

The volleyball team reported today. Tommy needs to give the 5th floor a team roster. Gio wants to take pictures of all staff.

We have a new trainer, Corey Couture, who will be working with Brad. He is from Louisiana and was at LSU as a student trainer.

Zach is working on club sports and will go with Gio to Lucher to see their back field for possible use for intramurals.
Loyola Athletics Staff Meeting
August 17, 2007
AGENDA

1. Convocations: Fr. Wildes/ Freshmen

2. Welcome Back Dinner/ Ath. Convocation- Sept 5 at 6 pm in the St. Charles Room- Al
   - Handbook: Policy and regulations

3. Communication is critical: SID/PR/Marketing >Brett
   - Eligibility & Compliance > Tommy
   - Transportation > DoBee
   - Facility Request/ Ordering > Doris
   - Training > Ochsner staff: Brad, P. and Cory Couture/ Dr. Montgomery
   - Insurance > Tommy until new Admin Asst is hired
   - Game Management > Mark Bush, Joey Stiebing, women’s basketball asst. coach

4. Rosy’s Welcome Back Celebration: August 19. 5 pm @ Rosy’s Jazz Hall, 500 Valence St.

5. Athletic Department help with student move in: Wed, Aug 22 from 9 am - 3 pm


7. Athletic Wellness Get together in September (TBA)
Moves – make it all happen. Brett is in charge of the 6th floor and Mark is in charge of the 5th floor. The first thing is to clear out the 6th floor storage area. Brett will keep all old uniforms for a garage sale.

1. Make every effort to attend Fr. Wilde’s convocation. Dr. Petty would like us to be there in force in support of Fr. Wildes.

2. The Welcome Back Dinner will be on Wednesday, September 5th at 6:00 p.m. in the St. Charles Room. Dinner will be the first hours and then the directors will be excused while the athletic handbook is discussed in full. Al needs to look into the work force for catering; we do not need to be paying for 6 servers. Dress is casual, no jeans. Doris will get the account number from Tammy for the catering order. DoBee stated that we will be staying with Touro for the drug testing. Gio would like to do more testing.

3. a. Any public announcement need to go through Brett. Anytime an athlete is contacted, they need to speak with Brett first. Even if it is a class project, Brett needs to be contacted in advance.

b. Tommy took over eligibility and compliance since Doc left. Tommy stated to the coaches to remain on top of your athletes to maintain 12 hours.

c. We have had issues in the past with Calco. DoBee has spoken with Bernard about the issues and Calco will devise a contract and issue penalties to the drivers for not abiding by the contract. It should be an assistant coach’s job to make sure the drivers have a detailed itinerary for every road trip. You should also have a back up plan, everyone is human. Bus conditions have also been discussed; we need to be aware ahead of time if the bus does/does not have a DVD, VCR unit. Gratuity should be included using a universal way of tipping. DoBee will call other bus companies to compare their gratuity policies.

d.

e. It will be the discretion of the trainers if a player is able to play. If any student needs surgery, we should recommend they do it in their own network.

f. Tommy is in charge of insurance until a new administrative assistant is hire for the 5th floor. Doris will keep the original emergency/insurance forms and
make copies for trainers and coaches. Coaches need to bring these forms when they travel.

g. Game Day Management team will be Mark Bush, Joey and the new women’s basketball assistant. A game day manager will be in charge of the student workers. Mark Bush stated that the work study salary has increased to $7.00 an hour. Our first home game will be the volleyball game on the 25th. The student workers will not be on campus yet, we need 7 workers for this game. Gio will try to get 4/5 men to work and DoBee will see how many women she can get to work, they are to report back on the 25th. Gio stated that it is mandatory for the other teams to attend and said coaches should do the same.

4. Dr. Petty started the welcome back celebration last year for student leaders and athletes. Rosy’s is in a neighborhood and has off street parking. There will be food, band, fun times; the dress is casual but we need to wear our yellow shirts from Cissy.

5. DoBee requested an email from all coaches asking for available athletes who will be working the student move in on August 24th. The hours are 10:00 a.m. to 4:00 p.m. It will be most effective to set up a schedule in 2 hour time slots. All athletes should wear their athletic gear. It is a great first contact with students.

6. Loyola Olympics will be on Labor Day, September 3rd. Tommy will be on the road but we need other athletes to volunteer. Athletes should wear their Loyola gear and ask the people in charge to direct them where help is needed.

7. After we get our work study student staff, probably in the middle of September, we will have a get together will all athletes. Coaches should encourage their athletes to thank the student workers and to always greet them. We need to schedule the get together around the volleyball schedule.

The first Monday of each month the entire athletic/wellness department will have a 1:00 p.m. meeting on the 6th floor.

Every sport should give the building managers a tee shirt.

Remember: There are no bad questions.
Loyola Athletics and Wellness Meeting #2
August 20, 2007

AGENDA

OLD NEWS
1. New Positions report: Adm Asst/ Asst. Director Wellness/SID Intern
2. Paint in men’s locker room showers
3. Game Management Update: Aug. 25 1st VB game
4. Welcome Back the Pack Dinner/Athletic Convocation: Sept. 5, 6 pm
5. Rosy’s Student Leader

NEW NEWS
6. The Move/ ph lines
7. Pool Hours
8. Ath & Wellness student staff get together
9. Orientation week; Wolfpack Welcome/ volunteer
10. Area Reports:
    Facility
    Athletics
    Student Workers
    Wellness
Minutes
Athletic and Wellness Meeting
August 20, 2007

1. The Administrative Assistant search will be done with Chris tomorrow; there will be 4 phone interviews with Germayne, Mark, Gio and Chris. After the decision is down to 2 candidates, they will come on campus and meet the staff, take a tour of LU. Applications are still being reviewed for the Director of Wellness position. Brett has conducted 5 phone interviews for the SID intern. Gio will talk with the top 2 and Brett will try to wrap it up by the end of the week.

2. Dupree gave an estimate of $9,780.00 to do a complete job in the men’s locker room; $8,250.00 for the complete job in the women’s locker room. Germayne said, “if you are going to do it, do it all and be done with it.” Germayne will find out the time from to do the complete job. It will be done over the Christmas holidays – Gio asked if it could be done during the October break. Germayne stated the facility is only closed one day for the break, not long enough. The tiles need to be regROUTed. We need to hire a tile company – Germayne will get a price. Mark stated we need to check with Ric Bell for a liability issue.

3. Mark will meet with Joey this week. Mark will pay 2 people to work the first home game; all others will be volunteer athletes.

4. The dinner has been moved to September 5th. Doris is sending out invites to all directors and assistant directors in student affairs as well as the cheerleaders. Dinner will be from 6 – 7 p.m. and the convocation form 7 – 8 p.m. for athletes only.

5. The Welcome Back at Rosey’s had a nice turn out. One of Cissy’s missions is for us to interact with the kids and make them feel important. DoBee stole the show with her dance moves.

6. The move is in progress. DoBee is out! We need to wait to move furniture. Gio thanked Mark and Zach for going beyond the call of duty. Brett is trying to move out by today. Mark will handle all the phone moves. Denise only wants to work with one person, Doris is out. Mark stated if the entire department works together we can do this in one day. Brett is excused from
the convocation in order to make the move happen today. Herb should move tomorrow and Mark will move on Wednesday.

7. Gio, Germayne and Kristi have been figuring out the pool hours. We need to make the decision based on what is best for the student’s vs community. Hoping that the pool party will help get the work out that we offer a very nice facility.

8. Mark will choose a date after we get our work study staff to have a get together with all staff and athletes in order to get to know each other. Gio spoke with Doris Newman about us becoming one unit, she is aware of our situation concerning numbers for work study students.

9. Orientation begins this week. This Friday, the 24th, the athletes will help with the move in. Cissy wants a 100% participation for Fr. Wildes convocation on Friday.

10. Germayne was supposed to have a walk through with Matt from WFF but he did not show up. Our facility is not a high priority. Gio wanted to know why the locker rooms and training room are not on the list for cleaning. Gio will send an email to Matt to request these rooms be cleaned.

Mark made a schedule with the workers he has now until we get work study in.

Kristi will send out an email from UPB for a get together with athletes to watch the Saints game on Thursday night.

Gio stated that the entire coaching staff needs to be CPR certified. We will set up a date after classes begin.

4. Dr. Petty started the welcome back celebration last year for student leaders and athletes. Rosy’s is in a neighborhood and has off street parking. There will be food, band, fun times; the dress is casual but we need to wear our yellow shirts from Cissy.

5. DoBee requested an email from all coaches asking for available athletes who will be working the student move in on August 24th. The hours are 10:00 a.m. to 4:00 p.m. It will be most effective to set up a schedule in 2 hour time slots. All athletes should wear their athletic gear. It is a great first contact with students.
6. Loyola Olympics will be on Labor Day, September 3rd. Tommy will be on the road but we need other athletes to volunteer. Athletes should wear their Loyola gear and ask the people in charge to direct them where help is needed.

7. After we get our work study student staff, probably in the middle of September, we will have a get together will all athletes. Coaches should encourage their athletes to thank the student workers and to always greet them. We need to schedule the get together around the volleyball schedule.

The first Monday of each month the entire athletic/wellness department will have a 1:00 p.m. meeting on the 6th floor.

Every sport should give the building managers a tee shirt.

Remember: There are no bad questions.
Loyola Athletics and Wellness Meeting #3
August 31, 2007
AGENDA

OLD NEWS
1. New Positions report: Adm Asst/ Asst. Director Wellness/SID Intern
2. Paint in men's locker room showers only quote
3. Welcome Back the Pack Dinner/Athletic Convocation: Sept. 5, at 6 pm
   Name plates for guests (directors) on athlete's tables

NEW NEWS
4. Ath & Wellness student/staff get together; pick a date
5. Fringe Benefit report: DoBee
6. Laundry area: cloths/soap/ moving cloths from wash to dryer
7. Area Reports:
   Facility
   Athletics: CC today/ VB in Jackson/next home game 9/18
   Student Workers
   Wellness
Minutes
Athletic/Wellness
Associate/Assistant Directors Meeting
August 31, 2007

1. Trenese Henderson has been hired as the new administrative assistant for Wellness. She will start work on Tuesday, September 4. There were 3 phone interviews conducted and 2 people were brought in. Trenese seems very qualified and personable; she should be a very good fit.

Brett is still looking for his SID Intern.

Kristi will make calls over the weekend to set up phone interviews for Wednesday 10:00 a.m. – 12:00 p.m.

2. Germayne will call Mr. Dupree to get a quote for painting only the men’s locker room showers. Jim Southerland will send someone over to do the tile work.

3. Everyone is invited to the Welcome Back the Pack Dinner/Athletic Convocation on September 5th. Doris will make name cards to place on tables for the directors/assoc/asst in order for them to mingle with the athletes. Mark will email the building managers to invite them to the dinner.

Gio questioned if there have been complaints of lude conduct and Germayne stated we have had complaints but not within the last 6 mts. We do have signs on the locker room doors stating you may encounter opposite sex in the locker rooms; we do not have a family shower room. Men may bring in their small daughters and women may bring in their sons. If something should occur we should call security, file a report and press charges if warranted.

4. Gio asked Mark to pick a date, probably in the middle of September, for the department student/staff get together. We should have about 30 work study students. The get together will probably take place in the early evening when there are no classes. We will serve finger foods.
5. DoBee needs input from staff in order to be an active member of the Fringe Benefits Committee. DoBee would like some input before the next meeting on Thursday, September 13th.

6. Herb is making progress in clearing out his area. Gio wants to get a table top and clothes racks for the laundry area. The floor needs to be cleaned and the good will bags need to be removed. Kristi suggested buying a basket for the clean towels. Gio will have some his team members wash his practice gear beginning next week. Mark stated it would be easier to design time slots for using the machines.

7. Germayne stated that the PT test for the Navy will be on the 2nd Sundays in September and October from 2:00 – 3:00 p.m. at no charge. Germayne has made a job request for the air conditioning in the locker rooms and also for the cold water faucets which are not working properly. Herb is researching the warranty on the life guard chair. Germayne stated that the chair needs to be removed from the pool deck area. Volleyball left the goal keys in the locker room. The key is broke; DoBee wants to order 2 sets of new keys, one for downstairs and one set for upstairs; Herb is trying to switch boxes to a turn box. Players without Partners card was turned in with a “making out” request. It listed a phone number. Germayne asked what we should do with it; make a file and keep it. Germayne requested that we close all doors while watching TV’s – it get very loud. Germayne also stated that there is too much traffic in the back office area. Matt’s girlfriend was using the copy machine and no one knew who she was. There will be more of a gate keeper when the new administrative assistant begins work.

We had a good win last Saturday from the volleyball team. There were some problems with the new admittance policy with the cash register. Could we swipe the student ID cards with a no sale to keep track of the number of students in attendance? Is the cash register hard to program to indicate the number of students, faculty, staff and members? Gio would like an accurate number of people in attendance. The numbers do not need to be broken down, just need a total. September 18th is the next home game.

Cross Country has a meet today; there are 10 women and 5 men on the team; still looking to increase the numbers.

Brett, Jessica, Joey and Mark will meet on a weekly basis for game day management. We have 15 current student workers; halfway to our mark of 30.

Steve Martin called Gio to partner with an internship; wants student athletes involved; Gio suggested also the building managers.
The building managers meet on Tuesdays at 10:30 a.m. Mark overheard comments made of salaries; he asked to have an increase in the building managers pay; Gio said no, the budgets are already in. Mark is afraid we could lose them, the work study pay in $7.00 an hour and building managers make $7.25 an hour.

Classes started this week. Monday is the pool party. Zach is here tonight from 8:00 – 12:00 p.m. to introduce the intramural program to the students. He has been working on a new web site. Athletics still has own site but there is a link from the wellness site.

Mark suggested, with DoBee's agreement, that we have an In/Out board upstairs and downstairs. Gio gave the okay.

We need to take down the "Varsity Sports" sign by the locker rooms.

Gio will have his basketball team study hall in the 5th floor conference room beginning next week. His work study system works and it needs to be continued. If the room is needed, just ask the students to leave.

Next meeting will be for the entire staff on 9/10 in the 6th floor conference room.
Minutes
Athletic/Wellness
Full Staff
September 10, 2007

1. Welcome to Trenese Henderson, new administrative assistant for Athletics & Wellness on 5th floor

Assistant Director for Wellness candidates will be on campus Thursday and Friday.

Brett is have some problems with hiring a new SID intern, 7 are no longer interested

2. The a/c is working in the women's locker room as well as the cold water in the men's locker room.

3. We will get another quote for painting the showers only. We are looking to get this done over the Thanksgiving break – it should take 5/6 days. No matter what, it will be done this semester, the latest will be after exams.

4. Zach did not have the turn out he expected for the intra-rec night. Only 8 people showed up. He will pick a different date, not the Friday before Labor Day for next year.

   Kristi stated the pool party went well. It began at 6:00 p.m. and had to tell the party goers to leave at 10:00 p.m. There were about 30 people.

   There were about 18 people that attended the fitness part.

   Gio stated he believes it is a good idea but just have different timing.

5. Welcome Back Dinner went very well. Gio spoke with some of the directors that attended and it was stated that they enjoyed sitting with the student athletes. Gio thanked everyone for the organizing and for the attendance.
6. Cissy is pushing the talk by Margaret Barr on 9/11 from noon til 1:15 p.m. It will be held in the multimedia room #2 in Monroe Library, not sure what the topic will be.

NEW NEWS

1. Chris Cameron will be in charge of the Cardoner Leadership Academy which will include 25 incoming freshmen/Soph experiences. This will replace the leadership center. These students will be required to stay on campus as sophomores as they will retain their scholarships as alums. Roberta will be in charge of the sophomores to hone in on careers.

2. Residential Life has begun a late night activity. Gio went and stated it was well attended. Some of the upperclassmen made comments about them not having this. We need to be doing more.

3. We have 30 student workers at this time. Cissy would like to see an article on our student workers in the Maroon. We should have something in the Maroon at least once every other week, new machines, intramurals – Zach can call in the results. Brett will call Ramon and set up a meeting.

4. Gio asked for volunteers to be on the Athletics & Wellness Priority Committee. This committee will probably meet once a month just to do a follow up of our implementation on our 5 priorities. Brett suggested we can do this at the directors meeting on Monday. We need to have some sense of accountability to keep on track. Kristie will chair the committee along with DoBee.

5. Wellness – Kristie ahs met with the life guards, this weekend is the APEX – hosting 4 certifications with 134 people for the workshops.

Intramurals will have a captains meeting tomorrow night – an officials clinic – Gio suggested the use of Jefferson Playrgound for flag football, it is fenced in, safe, large

Facility – athletics study hall is being held in the 5th floor conference room – ask the coaches to please ask their athletes to present themselves to the front office before going to the back office – Herb worked on the turnstall on Thursday, it is probably repaired – Keys seem to be an issue. We are waiting on new key switches for the goals for almost 4 months. Herb will call once more, put some pressure on, if not ready, we will go to another company. If this happens we won’t have keys that match = goals, curtains,
batting cage. Germayne received 3/4 keys, DoBee requested a back up set upstairs for our key box
Loyola Athletics and Wellness Meeting #12
Dec. 3, 2007
AGENDA

OLD NEWS
1. mixer- Dec. 3/ tonight at 5 pm/ 6 pm women’s basketball game
2. SA Retreat: Dec. 10 at Loew’s 8 a.m./ 4 pm is Holiday party at Loew’s
   (more info - later this week)
3. Annual Giving Campaign: 100% participation at any amount.
4. Christmas party at Gio’s: Dec 21 @ 1 pm. Map to follow.

NEW NEWS
1. Area Reports:
   Athletics:
   Facility
   Intramurals/Officials
   Student Leaders/ Student Workers
   Wellness –
Minutes
Athletic/Wellness
Full Staff
December 3, 2007

Old News
1. The mixer will be held tonight at 5:00 p.m. We will have food brought in from Flipes. We are expecting 100-120 people.

   The volleyball team will be recognized during halftime of the women's game.

   The pep band played at the last women’s basketball home game. Their presence was enjoyed by all. The women’s team thanked them after the game.

2. The Student Affairs retreat is one week form today. It will be held at Lowe’s Hotel from 8:00 a.m. – 4:00 p.m. The divisional holiday party will follow the meeting. Each department will speak about their successes from their priorities. We will be receiving an assessment to fill out and bring with us to the retreat, Strength Quest. This will be a 2 hour part of the retreat.

3. The annual giving campaign is under way. The entire department should be involved, in any amount.

4. Gio will host a Christmas party at his home for our department on December 21st. at 1:00 p.m. We may use the vans and travel as a group. DoBee is in charge of the list if anyone would like to bring a dish.

New News
Brett: The men’s basketball team is off to their best start since 66/67 with a 7-2 record. They will play on Saturday vs UNO. The women’s team had a big win vs DI HBU. They will play tonight vs West Florida. Baseball had a signing last week. Volleyball is fighting admissions for a signing. Brett is still working on the scholarship report. We will track every player of the last 3 yrs.

Germayne: Hornets have not gotten back with her, Gio would like a follow up.

Herb: Sauna problems still exist. He suggested not to make it a user option. The washing machine is still making lots of noise, maybe use epoxy to glue
second slab to new slab. Herb needs to get the back room cleared out, Zack and Mark will help. The cable is completely out in the entire building, what we do is illegal so we cannot call Cox.

Zach: Voodoo bowl either Wednesday or this weekend. Brett had signs made to promote the game. Intramurals are over.

Mark: Will leaves at the end of December. Fernando will leave on 12/16. Brian will not return til summer. Mark will bring in a cake for everyone. Work study can work one more week, they have to sign up, this is no schedule.

Kristi: Tobacco free table will be set up at the game tonight. We have about 20 people participate in the Corporate Cup for Loyola.

Gio: When you have disagreements – to see that person or make a personal phone call, do not just send an email. We all need to be open and get through it and then move one. Gio is looking forward in making progress in every area. Thank you for having a great semester. Gio’s door is always open for issues or concerns. Don’t always be quick with negativity. Germayne asked for any visitors to stop at the front desk and request to be let into the back office area.