DIRECTORS’ MEETING AGENDA
Minutes
September 3, 2009

SUMMARY

ATTENDEES: Cissy Petty, Robbie Reed, Ben Hartley, Roberta Kaskel, Alicia Bourque, Michael Giorlando, Tracie Donnell

GUEST: David Gunn

WELCOME WEEKEND/ LAGNIAPPE
Cissy asked for thoughts for next year on how many Lagniappes should be run. Craig is to meet with Sal to go over the number of attendees; Robbie is to turn in the budget results. David suggested the following for next year: 1) tighter schedule, with interns staying through WPW; 2) Delineate between mandatory and non-mandatory functions and when parents are welcome; 3) Deliberate marketing and p.r. of events; 4) Use campus groups like Greeks to pull in students; 5) have a meeting with directors’ to run through the schedule prior to kick-off to ensure each staff member is properly placed; 6) longer advance planning time.
Cissy asked directors to go back to staff and spend 30 minutes discussing ideas for improvement for next year. Directors will send the input to Tracie, who will compile the information and send to David by 10/15.

H1N1 UPDATE
Kits Insert cards to be used as a marketing tool for Sodexo/SA will be added to the Care Kits. Ben will assign Caitlin to produce.

UNIVERSITY CALENDAR
Alicia is still working to have SA events placed on the calendar. David and Alicia to meet so Alicia can transition the project to Co-Curricular.

ANNUAL REPORT/ PRINCIPLES DOCUMENT
Everyone to look for photos that can be used in the books. All photos to be forwarded to Tracie by Friday at noon.

OTHER BUSINESS
Cissy asked the directors to forward to her a list of any contracts from their areas that might need to be sent to Gita Bolt for approval.