Directors’ Meeting - Final
April 12, 2012
Minutes

Present: Cissy Petty, Robert Reed, Roberta Kaskel, Alicia Bourque, Mike Giorlando, Craig Beebe, (Heather Roundtree, Ron Guillory, Ben Hartley – excused), and Audrey Torres.

I. Directors’ Retreat
The Directors’ retreat has been confirmed for May 22nd-24th – both Ron and Ben from Sodexo will be invited to attend. Logistics will be sent out within the next couple of days.

Topics to be discussed during the retreat:
Retention
Strategic Plan
Communication
Training
Task Performances
Annual Report (Timeline)
Food Production
Morale
Responsiveness

Another key factor for the retreat is to “Bust the Premise” in the sense of how things have been done and find new creative ways by asking ourselves the following:
What does it mean to be relative in your field?
What will shape our Strategic Plan and Annual Report?

We look forward to having a productive retreat and 100% participation.

II. SA Picnic
Roberta will find out when Ed is hosting his thank you to the deans and his staff and let Heather Roundtree and Heather Bacque know about the plans.

We decided during the meeting, SA would like to extend invites to the deans, associate deans, Ed & Elizabeth; we want the same menu as last year; and ideally a band instead of a DJ. Last year’s Band, Bucktown All Star, was very expensive and we should look around for a cost effective band or even consider a student driven band on campus.

III. USF “Think About It”
Brooks Zitzmann attended a conference at the University of San Francisco, which presented a software program, “Think About It.” This program focuses on alcohol abuse and sexual violence prevention with Jesuit infused concepts and personalized software for the campus.

“Think About It” comes in 5 major modules: Prologue, Hooking Up, Sexual Violence, Partying Smart, and Healthy Relationships. The approach is a risk reduction and management method, ideally to be given to the FY students as part of their orientation.

The cost for the program is more competitive if not cheaper than what we currently have. However, this will not cover the sanctions portion – sanctions programs will be ordered separately.
IV. University Bulletin updates  
Alicia has asked to place a hold on this topic until our next Directors’ meeting.

V. Athletics Events  
Upcoming events:  
1. 4/20 - Golf Tournament  
2. 4/23 - Student Athletic Awards from 6:00-9:00pm  
3. 5/2 Coach Louis "Rags" Scheuermann Baseball Scholarship Fundraiser - Walk On’s Bar and Bistreaux (The Roux Room at Walk On’s) Cost: $60 admits one; $100 admits two - for more information please contact Coach Gio.

VI. Handouts:  
Handout of material regarding the Quality Enhancement Plan: Five –Year Impact Reports were provided during the meeting.

Suggestions / Action Items:  
1. Roberta Kasket suggested to have advance notice of special events and to request the vacation summer schedule. Both action items will be sent out by Audrey.  
2. Clarification on the due date for 2011-2012 SACS annual report. Currently we have July 1st as the due date. Alicia will send out an e-mail to Lydia Voigt for clarification.  
3. Annual Report – Heather Roundtree, Lindsay Weidman, and Audrey Torres. Heather has the timeline for publication.

The meeting ended at 11:30am