Directors’ Meeting - Final
April 25, 2013
Minutes

Present: Cissy Petty, Robert Reed, Roberta Kaskel, Alicia Bourque, Mike Giorlando, Heather Roundtree, Ron Guillory, Craig Beebe and Audrey Torres.

I. SACS Annual Report Online Template Training:
Dr. Bourque will invite Heather Mack to provide an online training for the Directors. Audrey will survey the Directors and get a headcount of who would be invited to the training.

II. Green Dot Campaign Overview:
Dr. Bourque presented the Green Dot Campaign Overview which was held at Tulane. The presenter, Jennifer M. Sayre, Ph.D. presented Community Mobilization: A bystander Approach Mobilizing a Community to Positive Action. This presentation focused on cultural changes and shift in the aspect of high risk drinking and violence perpetration. Dr. Bourque asked the Directors to review the document to see if the program would be a good fit for Loyola. Heather Roundtree mentioned that she is familiar with the Step Up program and that it is comparable to Green Dot. Both programs are Bystander Programs, however it is believed that Tulane went with the Green Dot because of their colors. Both Dr. Bourque and Heather Roundtree were instructed to get together to research which program would work for Loyola University.

III. Directors’ Retreat / 2013 Advance:
Roberta Kaskel has been working on both the Directors’ Retreat and 2013 Advance. Currently the dates are as follows:
- Directors’ Retreat – May 22nd from 8:30am-4:00pm – the location has not been determined.
  During the Directors’ Retreat we will discuss the Strategic Plan with Dr. Frances Lucas.
- Advance – August 1st and 2nd – the location will be at The Rivers Retreat.
Topics to prepare for the Advance retreat:
  - Strategic Plan – w/ Dr. Frances Lucas
  - Student Success
  - RSS
  - Discuss Focus Groups for next year.
Roberta spoke to the Professional Development Committee and they would like to have more information about the strategic planning piece. Also, Dr. Petty would like any book recommendations for the Advance Retreat. Heather Roundtree bought up a book named “Start with Why.” Dr. Petty has asked for Heather to pass it around to the other Directors.

IV. Housekeeping:
Dr. Petty bought up the issue with the university’s FY deposits and retention. May 1st the university will have a better understanding where it stands with FY deposit. Currently it’s been reported the deposits are low for admissions and housing. If it remains to be low, that will affect our overall revenue. The Office for Student Affairs is prepared to share the Operating Budget. If cuts are needed, they will be discussed in our future directors’ meeting.

V. SA Picnic
The following individuals are on the Student Affairs Picnic committee: Craig Beebe, Heather Roundtree, Robbie Reed, Alicia Bourque, and Audrey Torres. Location, time and venue came up during the discussion. Date has been confirmed for May 17th from 4:00-6:00pm. An announcement has gone out. We currently have a head count of 90 people.
Handouts:
1. Green Dot Campaign Overview
2. Post-Issuance Tax-Exempt Bond Compliance Policy
3. Loyola University – Compliance Calendar
4. Loyola University – Compliance Matrix
5. Student Affairs – Related SSI Questions

Action Items:

The meeting adjourned at 12:10pm